New River/Mount Rogers Workforce Development Board

Meeting Minutes
August 27, 2025

Call To Order & Welcome of Guests

Chair Miller called to order the regular meeting of the NRMR Workforce Development Board at 10:00 am on August 27, 2025.

Roll Call

The following persons were present and online:

Board Members:		
Michael Miller- Chair	Summer Stone	**Staff:**
Christi Altizer	Jay Williams	Angi Chandler
Ginny Ayers	Larry Wyatt	Kathy Pickel
Katie Boswell	Jackie Fox-online	Renee Sturgill
Vicky Collins	Thad Austin-online	Kimber Simmons
Jeff Dunnack		John Lowery
Kim Hernandez	Alternates:	
Christie Lowe	Beth Carico (Bryan Phipps)	**Guests:**
John Overton	Rolan Hall (Perry Hughes)	Tiffany Allison
Cindy Robertson	Patricia Dover-Bedwell (Barry Yost)	Brenda Rigby

Approval To Allow Members Attending Virtually to Vote

Jeff Dunnack made the motion to approve to allow members attending virtually to vote with a second from Jay Williams. The motion was passed unanimously.

Consent Agenda

Jay Williams made the motion to approve the Consent Agenda as presented with a second from Mr. Jeff Dunnack. The motion was passed unanimously.

Public Comment Period

Hearing none, Chair Miller moved on with the agenda.

Election Of Officers

Chair Miller turned the meeting over to Ms. Biggs. The Committee brought forth the slate of officers for PY25.

Officers	Executive Committee
Mike Miller, Chair	Larry Wyatt
Jay Williams, 1st Vice Chair	John Overton, NRV
Thad Austin, 2nd Vice Chair	Jeff Dunnack, MR
	Martha Smith, MR

Ms. Biggs made a motion to accept the appointment of officers as presented. The motion was passed unanimously.

Action Items

- <u>PY25 Budget</u>
  Mr. Austin made a motion to approve the PY25 Budget as presented with a second from Mr. Overton. The motion was passed with Ms. Carico abstaining.
- <u>PY25 Contracts</u>
  Ms. Collins made a motion to approve the PY25 Contracts with a second from Mr. Williams. The motion was passed unanimously.
- <u>Abingdon Site Certification</u> – to be finalized in the fall.
- <u>Statement of Economic Interest</u> - board members were asked to have those submitted by 9/30/25.

Consortium Board Update –

Ms. Biggs, Consortium Board Chair, noted that at the July 29 meeting there was a quorum for the consortium board but no quorum for the workforce board.

Executive Director Summary

Ms. Bolte noted that her report was in the packet and gave brief updates on Financial Planning, Strategic Communications, Regional Commission funding, and Project Development.

Information Items

Updates were given for the WIOA Title 1 Programs by Ms. Carico, Grant Updates were given by Ms. Pickel and Ms. Chandler, and Business Services updates by Ms. Simmons

Partner Reports

Reports for the following partner agencies were given: Adult Education, Patricia Dover-Bedwell Alternate for Barry Yost; Career & Technical Education, Summer Stone; Community Based Organizations, Ginny Ayers; Institute of Higher Education: Rolan Hall Alternate Perry Hughes; Economic & Community Development, Katie Boswell; TANF Programs, Vicky Collins; Title 1 Rehabilitation Act of 1973, Christi Altizer; Virginia's Employment Services, Christy Lowe; Job Corps, Vacant.

Foundation Report

Updates for the Foundation were given by Mr. Miller.

Adjournment

Chair Miller stated that the next scheduled WDB meeting would be October 22, 2025, via Zoom beginning at 10:00 a.m. With no further business to discuss, the meeting was adjourned at 12:20 p.m.

Respectfully Submitted,

Kathy Pickel

Kathy Pickel
Program Coordinator