

NEW RIVER/MOUNT ROGERS WORKFORCE DEVELOPMENT AREA
CONSORTIUM AND WORKFORCE BOARDS JOINT MEETING

MEETING AGENDA

May 21, 2025

- I. Call to Order – Chair Biggs and Chair Miller
- II. Moment of Reflection – Chair Biggs
- III. Roll Call
- IV. Consent Agenda* - Previously sent out
 - Approval Meeting Minutes – February 26, 2025 (WDB) and March 19, 2025 (CB)
 - New WDB Appointments: Thad Austin, Carroll County Business, Cindy Robertson, Apprentice Rep, Barry Yost, Title II (Adult Education) Rep (CB only)
 - July 1, 2025 WDB Reappointments (CB only)
 - Operational Summary (both)
 - Financials (both)
- V. Public Comment Period
- VI. Joint Board Closed Session
 - A. *Closed session Sec. 2.2-3711(A)(1) of the Code of Virginia. 1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body*
- VII. Review/Action of Draft PY25 Budget* (WDB then CB)
- VIII. Review/Action of PY25 Contract Funding Allocation Recommendations* (WDB then CB)
- IX. Review/Action of PY25 Fiscal Agent Agreement* (CB only)
- X. Review/Action PY25 WDB Certification* (CB only)
- XI. Executive Summary – Marty Holliday
- XII. Deputy Director Summary
- XIII. Break for Lunch
- XIV. Updates
 - A. One-Stop and Program Operator Report – Beth Carico
 - B. Grants Updates – Angi Chandler and Kathy Pickel
 - C. Business Services – Kimber Simmons
- XV. Complete Travel Reimbursements
- XVI. Next Meeting at the Wytheville Meeting Center In-person
 - A. Workforce Board – August 27, 2025, beginning at 10am
 - B. Consortium Board: September 17, 2025, beginning at 10am
- XVII. Adjournment

*Items needing a vote



NEW RIVER/MOUNT ROGERS WORKFORCE DEVELOPMENT BOARD

CULTIVATING TALENT FOR THE REGION

MEETING MINUTES February 26,2025 – Virtual

CALL TO ORDER

Chair Miller called to order the regular meeting of the NRMR Workforce Development Board at 10:04 am on February 26,2025.

ROLL CALL

Ms. Rhodes conducted a roll call. The following persons were present online:

Board Members

Mike Miller, Chair
Katie Boswell
Vicky Collins
Jeff Dunnack
Allison Ennix (alternate for Christi Atlizer)
Mary Anne Holbrook
Jordan Loupe
Christy Lowe
Shannon Mutter
Bryan Phipps
Summer Stone
Jay Williams
Larry Wyatt

Staff

Marty Holliday
Jenny Bolte
Karen Rhodes
Angi Chandler
Kathy Pickel
Renee Sturgill
Della Wheeler

Partners/Guests

Mary Biggs – CLEO Chair
Beth Carico

A quorum was present.

CONSENT AGENDA

Mr. Dunnack made the motion to approve the Consent Agenda as presented with a second from Mr. Williams. The motion was passed unanimously.

PUBLIC COMMENT PERIOD

Ms. Holliday acknowledged Shannon Mutter as leaving her current position with Adult Education and moving into the position as Director of Workforce Development at Virginia Highlands Community College.

COMMITTEE REPORTS

Strategic Planning Committee:

The strategic plan has been drafted and it up for public comment. This does not need action until after the public comment period. Mr. Williams made the motion to allow the chair to submit the plan with a second from Ms. Holbrook.

Ms. Bolte presented information that some of the language in the strategic plan need to be corrected. Mr. Phipps made the motion to approve corrections with a second from Mr. Dunnack.

Consortium Board Update

Ms. Biggs, Consortium Board Chair, informed the board of vacancies which will be followed up with discussion at the March meeting.

Executive Director Summary

Ms. Holliday gave updates to the board on: Board Members terms ending on 6/30/25 and other board openings; Federal Funding update

Deputy Director Summary

Ms. Bolte gave an update on the Grants Applications

Partner Reports

Reports for the following partner agencies were given: Institute of Higher Education, Ms. Mutter; Career & Technical Education, Ms. Stone; Community Based Organizations, Ms. Holbrook, Mr. Phipps; Economic & Community Development, Ms. Boswell; Job Corps, Mr. Loupe; TANF Programs, Ms. Collins; Title 1 Rehabilitation Act of 1973, Ms. Ennix; Virginia's Employment Services, Ms. Lowe; WIOA Title 1 Programs, Ms. Carrico; Discretionary Grants, Ms. Chandler, Ms. Pickel.

Adjournment

Chair Miller stated the next meeting would be an in-person Joint Meeting with the Consortium Board at the Wytheville Meeting Center on May 21, 2025 starting at 10:00 am. With no further business to discuss, the meeting was adjourned at 11:45 am.

Respectfully Submitted,



Karen Rhodes
Outreach & Community Engagement Coordinator

**New River/Mount Rogers Workforce
Development Area Consortium Board
MEETING MINUTES
March 19, 2025**

CALL TO ORDER

Chair Biggs called to order the regular meeting of the NRMW Workforce Development Area Consortium Board at 10:04 am on March 19, 2025 at the Wytheville Meeting Center.

MOMENT OF REFLECTION

Chair Biggs led the Board in the Pledge of Allegiance and a moment of reflection.

ROLL CALL

Ms. Rhodes conducted a roll call. A quorum of the Consortium Board was not present. Chair Biggs called the Executive Committee to order to continue to conduct business.

Board Members In Person

Montgomery County - Mary Biggs, Chair
Bland County - Cameron Burton
Floyd County - Joe Turman
Washington County - Charlie Hargis

Partners/Guests

Mike Miller, WDB Chair
Christine Taylor, People Inc.

Staff

Marty Holliday
Jenny Bolte
Karen Rhodes
Renee Sturgill
Kimber Simmons
Angi Chandler
Kathy Pickel

APPROVAL OF CONSENT AGENDA

A motion was made to approve the consent agenda as presented by Ms. Burton with a second from Mr. Hargis. The motion passed unanimously.

PUBLIC COMMENT PERIOD

Chair Biggs opened the floor to public comment. Hearing none, she proceeded with the next item on the agenda.

ELECTION OF OFFICERS

A motion was made to pass the meeting over to Ms. Holliday by Ms. Burton with a second from Mr. Hargis. The motion passed unanimously. Ms. Holliday stated that three positions on the NR/MRWDA Consortium board were going to be available due to request to step down and/or changes in current company positions. Ms. Holliday turned passed the meeting back to Chair Biggs.

APPROVE LOCAL PLAN

The Executive Summary will be available. The state will approve or suggest edits. A motion was made to approve the local plan with a second from Mr. Hargis. The motion passed unanimously.

CLOSED SESSION

Chair Biggs noted that the Committee needed to go into closed session Sec.2.2-3711(A)(1) of the Code of Virginia. 1. Discussion, consideration, or interviews of prospective candidates for

employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. Mr. Hargis made the motion to go into closed session for the stated reason. Ms. Burton seconded the motion and a called vote was taken with all members present voting yes.

Ms. Burton made the motion to come out of closed session. Mr. Hargis seconded the motion and a called vote was taken with all members present voting yes.

Ms. Burton made a motion to certify that only the item related to Sec. 2.2-3711(A)(1) of the Code of Virginia. 1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body was discussed in the closed session. Mr. Hargis seconded the motion and a called vote was taken with all members present voting yes.

Ms. Burton made the motion to approve the salaries as presented. Mr. Hargis seconded the motion and the motion passed unanimously.

WDB APPOINTMENTS

Ms. Holliday provided information about the WDB Appointments as follows: Bland Business - Hitachi, Kim Hernandez; Galax Business - Senior Home Share, Jackie Fox; Grayson Business - Real Performance Machinery, Jake Leonard; NRV Community Organization - NRV Literacy Volunteers, Ginny Ayers. We have board vacancies that need to be filled. We are happy to have two members from each locality. A motion was made by Mr. Hargis to approve the WDB Appointments as presented. Ms. Burton seconded the motion and the motion passed unanimously.

PRESENTATION OF *SECOND JOURNEY* PROJECT

Ms. Bolte presented a brief overview of the *Second Journey* grant proposal. The focus is on reentry services needed for individuals in our region. We need the support from all thirteen localities in our jurisdiction. The submission date is April 1, 2025.

WORKFORCE DEVELOPMENT BOARD UPDATE

Mr. Miller, Chair, stated the focus has been the work on the Strategic Plan and Budgets

EXECUTIVE DIRECTOR SUMMARY

Ms. Holliday informed the members that we are keeping abreast of the Federal Government decisions and how they may affect our programs. She will keep the members informed.

DEPUTY DIRECTOR SUMMARY

Ms. Bolte spoke on the Three Year Strategic Plan. This information was included in the packet of information sent to each board member. Chair Biggs thanked Ms. Bolte for all of the hard work.

INFORMATIONAL ITEMS

Ms. Taylor, substitute for Ms. Carico, provided the One-Stop Operator report and program updates. Ms. Chandler and Ms. Pickel provided grant updates. Ms. Simmons provided the Business Services update to those in the room.

MISCELLANEOUS

Ms. Holliday directed attention to the Travel Reimbursement sheets and the list of 2025 Consortium Board Meeting Schedule.

NEXT MEETING

Ms. Holliday stated the next meeting will be the Joint Meeting in person at the Wytheville Meeting Center on May 21, 2025 at 10am. Lunch will be provided.

ADJOURNMENT

Chair Biggs adjourned the meeting at 12:01.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Karen Rhodes". The signature is written in a cursive style with a large loop at the end of the last name.

Karen Rhodes
Outreach & Community Engagement Coordinator

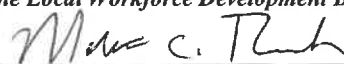
NOMINATION FORM

1-Name (First, MI, Last) Thad Austin		2-LWDA #2		3-Date 4/7/25																
4-Street Address			13-Nominee Characteristics Gender: Male ☒ Female ☐ Other ☐ Race: (more than one may be checked) White ☒ Black ☐ Asian ☐ Amer. Indian or Native Alaskan ☐ Native Hawaiian or Pacific Islander ☐ Ethnicity: Hispanic, Latino, or Spanish origin? Yes ☐ No ☒																	
5-City		6-County		14-Recommended for (see section number) 16- Labor/ CBO/ Apprenticeship ☐ 17-Private Sector (Business) ☒ 18-Education ☐ 19-VEC ☐ 20-Economic Development ☐ 21-VDARS/VDBVI ☐ 22-DSS ☐ 23-Optional/Other ☐																
7-State Virginia		8-ZIP																		
9-Home Phone (include area code)		10-Work Phone (include area code)																		
11-FAX		12-E-Mail austinthad82@gmail.com		16- Labor/ CBO/ Apprenticeship ☐ 17-Private Sector (Business) ☒ 18-Education ☐ 19-VEC ☐ 20-Economic Development ☐ 21-VDARS/VDBVI ☐ 22-DSS ☐ 23-Optional/Other ☐																
15-LWDA Name New River/Mount Rogers																				
16-Labor/ CBO/ Apprenticeship Representative																				
Title Organization Labor ☐ CBO ☐ Registered Apprenticeship ☐																				
17-Private Sector (Business) Representative Title Owner _____ Business Austin Consulting Services, LLC _____ Type of Business Administrative _____ <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Yes</th> <th style="text-align: center;">No</th> </tr> </thead> <tbody> <tr> <td>Minority-Owned Business</td> <td style="text-align: center;">☐</td> <td style="text-align: center;">☒</td> </tr> <tr> <td>Female-Owned Business</td> <td style="text-align: center;">☐</td> <td style="text-align: center;">☒</td> </tr> <tr> <td>Urban ☐ Suburban ☐ Rural ☒</td> <td></td> <td></td> </tr> <tr> <td>Number of Employees 1 _____</td> <td></td> <td></td> </tr> </tbody> </table>							Yes	No	Minority-Owned Business	☐	☒	Female-Owned Business	☐	☒	Urban ☐ Suburban ☐ Rural ☒			Number of Employees 1 _____		
	Yes	No																		
Minority-Owned Business	☐	☒																		
Female-Owned Business	☐	☒																		
Urban ☐ Suburban ☐ Rural ☒																				
Number of Employees 1 _____																				
18-Education Representative Title _____ Institution _____ Title II ☐ Community College ☐ CIE ☐			19-VEC Representative Title _____																	
20-Economic Development Representative Title _____			21-VDARS/VDBVI Representative Title _____ 22-DSS Representative Title _____																	
24-Nominator <i>I hereby recommend the above-named person for membership on the Local Workforce Development Board.</i> Signature _____ Printed/Typed Name & Title of Nominator _____ Nominator Organization _____ Phone _____ FAX _____ Email _____ 23-Optional/ Other Representative Title _____ Agency _____			25-Action by Chief Elected Official Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 20-02 of the Virginia Board for Workforce Development, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Elected Officials. Term of Appointment: From _____ To _____ Signature of Chief Elected Official _____ Date _____																	

NOMINATION FORM

1-Name (First, MI, Last) Cindy Robertson		2-LWDA #2		3-Date April 1, 2025	
4-Street Address 4881 Cougar Trail Road			13-Nominee Characteristics Gender: Male ☐ Female ☒ Other ☐ Race: (more than one may be checked) White ☒ Black ☐ Asian ☐ Amer. Indian or Native Alaskan ☐ Native Hawaiian or Pacific Islander ☐ Ethnicity: Hispanic, Latino, or Spanish origin? Yes ☐ No ☒		
5-City Dublin	6-County Pulaski				
7-State Virginia	8-ZIP 24084				
9-Home Phone (include area code)	10-Work Phone (include area code) 540 577 2903				
11-FAX		12-E-Mail cynthia.robertson@volvo.com		14-Recommended for (see section number) 16- Labor/ CBO/ Apprenticeship ☒ 17-Private Sector (Business) ☐ 18-Education ☐ 19-VEC ☐ 20-Economic Development ☐ 21-VDARS/VDBVI ☐ 22-DSS ☐ 23-Optional/Other ☐	
15-LWDA Name New River/Mount Rogers					
16-Labor/ CBO/ Apprenticeship Representative Volvo Group Trucks Operations Americas Cab & Vehicle Assembly Title Organization Labor ☐ CBO ☐ Registered Apprenticeship ☒					
17-Private Sector (Business) Representative Title _____ Business _____ Type of Business _____					
18-Education Representative Title _____ Institution _____ Title II ☐ Community College ☐ CTE ☐		Yes No Minority-Owned Business ☐ ☐ Female-Owned Business ☐ ☐ Urban ☐ Suburban ☐ Rural ☐ Number of Employees _____			
20-Economic Development Representative Title _____		19-VEC Representative Title _____			
24-Nominator <i>I hereby recommend the above-named person for membership on the Local Workforce Development Board.</i>  Signature Brett M. Westerfield Printed/Typed Name & Title of Nominator Volvo Trucks Nominator Organization (540) 250-4909 Phone Brett.westerfield@volvo.com Email		21-VDARS/VDBVI Representative Title _____ 22-DSS Representative Title _____			
		23-Optional/ Other Representative Title _____ Agency _____			
25-Action by Chief Elected Official Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 20-02 of the Virginia Board for Workforce Development, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Elected Officials. Term of Appointment: From _____ To _____ Signature of Chief Elected Official _____ Date _____					

NOMINATION FORM

1-Name (First, MI, Last) Barry Yost		2-LWDA #2		3-Date 5/9/25																
4-Street Address 1 Partnership Circle			13-Nominee Characteristics Gender: Male ☒ Female ☐ Other ☐ Race: (more than one may be checked) White ☒ Black ☐ Asian ☐ Amer. Indian or Native Alaskan ☐ Native Hawaiian or Pacific Islander ☐ Ethnicity: Hispanic, Latino, or Spanish origin? Yes ☐ No ☒ 14-Recommended for (see section number) 16- Labor/ CBO/ Apprenticeship ☐ 17-Private Sector (Business) ☐ 18-Education ☒ 19-VaWorks ☐ 20-Economic Development ☐ 21-VDARS/VDBVI ☐ 22-DSS ☐ 23-Optional/Other ☐																	
5-City Abingdon	6-County Washington																			
7-State Virginia	8-ZIP 24210																			
9-Home Phone (include area code)	10-Work Phone (include area code) 276-274-6044																			
11-FAX		12-E-Mail yost@wcs.k12.va.us		17-Private Sector (Business) Representative <table style="width:100%; border: none;"> <tr> <td style="width:60%;"></td> <td style="width:10%; text-align: center;">Yes</td> <td style="width:10%; text-align: center;">No</td> </tr> <tr> <td>Minority-Owned Business</td> <td style="text-align: center;">☐</td> <td style="text-align: center;">☐</td> </tr> <tr> <td>Female-Owned Business</td> <td style="text-align: center;">☐</td> <td style="text-align: center;">☐</td> </tr> <tr> <td>Urban ☐ Suburban ☐ Rural ☐</td> <td></td> <td></td> </tr> <tr> <td>Number of Employees _____</td> <td></td> <td></td> </tr> </table>			Yes	No	Minority-Owned Business	☐	☐	Female-Owned Business	☐	☐	Urban ☐ Suburban ☐ Rural ☐			Number of Employees _____		
	Yes	No																		
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Female-Owned Business	☐	☐																		
Urban ☐ Suburban ☐ Rural ☐																				
Number of Employees _____																				
15-LWDA Name New River/Mount Rogers		16-Labor/ CBO/ Apprenticeship Representative <table style="width:100%; border: none;"> <tr> <td style="width:33%;">Title _____</td> <td style="width:33%;">Organization _____</td> </tr> <tr> <td>Labor ☐</td> <td>CBO ☐ Registered Apprenticeship ☐</td> </tr> </table>		Title _____	Organization _____	Labor ☐	CBO ☐ Registered Apprenticeship ☐													
Title _____	Organization _____																			
Labor ☐	CBO ☐ Registered Apprenticeship ☐																			
17-Private Sector (Business) Representative Title _____ Business _____ Type of Business _____																				
18-Education Representative Title <u>Chair</u> Institution <u>Mount Rogers Regional Adult Ed. Program</u> Title II ☒ Community College ☐ CIE ☐		19-VEC Representative Title _____																		
20-Economic Development Representative Title _____		21-VDARS/VDBVI Representative Title _____		22-DSS Representative Title _____																
24-Nominator I hereby recommend the above-named person for membership on the Local Workforce Development Board.  Signature <u>MARK C. ROW</u> Vice Pres for Workforce Development & Extreme Relief Printed/Typed Name & Title of Nominator <u>New River Community College</u> Nominator Organization 540-674-3500 Phone _____ FAX _____ Email <u>mrowh@nr.edu</u> Date <u>5-9-2025</u>		23-Optional/ Other Representative Title _____ Agency _____																		
25-Action by Chief Elected Official Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 20-02 of the Virginia Board for Workforce Development, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Elected Officials. Term of Appointment: From _____ To _____ Signature of Chief Elected Official _____ Date _____																				

Operational Summary- April 2025

Service Levels:

Through February 2025, our Area Served the following:

DLW- 47	In-Training- 29
Incumbent Worker- 24	In-Training- 24
Total 71	Total 53

WIOA Adults- 127	In-Training- 102
Statewide Adults- 38	In-Training- 14
Total 165	Total 116

Youth- 113	In-Training- 74
Statewide Youth-1	In-Training- 0
Total 114	Total 74

These service levels are the following percentage of planned enrollments for Program Year 24 for People Incorporated:

	<u>Plan End 4th Quarter</u>	<u>Actual</u>
DLW – 91.0% of plan	78	71
Adult – 107.6% of plan	118	127
Youth – 99.1% of plan	114	113

Performance:

July 1, 2024, to April 2025 Program Operator have achieved the following performance levels:



New River/Mount Rogers Workforce Development Area Consortium Board
New River/Mount Rogers Workforce Development Board
Financial Report
Report Period: March 31, 2025

WIOA Administration Funds

PY23 Year 2

Available Funds	\$	-
Board Expenditures	\$	-
Total PY21 Administrative Funds Available	\$	-

PY24 Year 1

Available Funds	\$	142,401.70
Board Expenditures	\$	77,488.87
Total PY22 Administrative Funds Available	\$	64,912.83

WIOA Adult Program Funds

PY23 Year 2

Available Funds	\$	-
Board Expenditures	\$	-
Total PY23 Adult Funds Available	\$	-

PY24 Year 1

Available Funds	\$	434,228.40
Board Expenditures	\$	170,058.46
Total PY24 Adult Funds Available	\$	264,169.94

WIOA DLW Program Funds

PY23 Year 2

Available Funds	\$	-
Board Expenditures	\$	-
Total PY23 DLW Funds Available	\$	-

PY24 Year 1

Available Funds	\$	314,964.90
Board Expenditures	\$	55,333.43
Total PY24 DLW Funds Available	\$	259,631.47

WIOA Youth Program Funds

PY23 Year 2

Available Funds	\$	-
Board Expenditures - OSY	\$	-
Board Expenditures - ISY	\$	-
Total PY23 Youth Funds Available	\$	-

PY24 Year 1

Available Funds	\$	532,422.00
Board Expenditures - OSY	\$	218,908.90
Board Expenditures - ISY	\$	28,967.04
Total PY24 Youth Funds Available	\$	284,546.06

Ticket to Work

Available Funds	\$	оф,ММО.НС
Board Expenditures	\$	сђулсђфт
Remaining Balance	\$	онђолсђнф

Local Support

Available Funds to Date	\$	70,стр.у0
Board Expenditures to Date	\$	5р,лпо.мн
Remaining Balance	\$	15,сон.су

Foundation

Available Funds to Date	\$	28,786.67
Board Expenditures to Date	\$	5,099.00
Remaining Balance	\$	но,сутђст

Draft PY25 BUDGET

Estimated PY'24 Carryover Funds

Formula

Administration	\$ -
Program	
DLW	\$ 105,000
Adult	\$ 95,000
Youth	\$ 80,000
Totals	\$280,000
Carryover Funds	\$280,000

PY '25 WIOA Allocations

	Admin (15%)	Program	Projected PY'25 Allocation	PY24 Allocation	% Difference
DLW	\$39,371	\$223,100	\$262,471	\$349,961	-25.0%
Adult	\$54,279	\$307,578	\$361,857	\$482,476	-25.0%
Youth	\$66,553	\$377,132	\$443,685	\$591,580	-25.0%
Totals	\$160,202	\$907,810	\$1,068,012	\$1,424,016	-25.0%

Total Available Funding Summary

	Admin	Program	Total
WIOA Funding	\$160,202	\$907,810	\$1,068,012
Carryover	\$ -	\$280,000	\$280,000
YouthBuild 21		\$23,275	\$23,275
WORC (until 9/30/25)		\$345,185	\$345,185
Trades Gap (until 11/30/25)		\$289,471	\$289,471
YouthBuild 24		\$613,369	\$613,369
Pathway Home 5		\$480,845	\$480,845
Local Support		\$8,957	\$8,957
Ticket to Work		\$10,000	\$10,000
Total	\$160,202	\$2,958,913	\$3,119,115

	<u>PY 25 Projection</u>	<u>PY24 Budget</u>
PERSONNEL	\$592,955	766,620
FRINGE	\$281,174	275,983
TRAVEL	\$46,174	45,000
SUPPLIES	\$40,744	34,000
CONTRACTUAL	\$954,194	1,345,075
NRV Regional Commission	\$121,250	
Participant Training & Supportive Svcs	\$757,944	
<i>Tuition/Supportive Services</i>	\$562,944	
<i>Literacy NRV</i>	\$44,000	
<i>Mount Rogers Adult Education</i>	\$52,000	
<i>New River Community Action</i>	\$20,000	
<i>RACE</i>	\$25,000	
<i>Virtual Reality</i>	\$54,000	
Habitat for Humanity	\$75,000	
People Inc		
OTHER	\$241,227.46	
Business Services/Sector Partnership		
Activities	\$28,945	-
Professional Development	\$4,740	12,000
Outreach	\$56,037	88,000 (included platforms)
<i>Outreach Activities</i>	\$37,037	
<i>Workforce 180</i>	\$4,000	
<i>Virginia Tech</i>	\$15,000	
Administrative	\$151,505.50	
<i>Occupancy</i>	\$57,600	26,000
<i>Communications (Phones/Internet/Postage)</i>	\$22,096	16,000
<i>Copier (lease and copies)</i>	\$12,855	9,200
<i>Meeting Expenses</i>	\$4,500	61,000 (included Sector Partnership/BS Activities)
<i>Professional Services</i>	\$10,000.00	12,200
<i>Sands Anderson</i>	\$3,000.00	
<i>Robinson & Cox</i>	\$7,000.00	
Dues & Publications	\$10,000.00	8,000
<i>NAWB</i>	\$1,500	
<i>VA Assoc Workforce Directors</i>	\$3,500	
<i>Chambers of Commerce</i>	\$4,000	
<i>Other</i>	\$1,000	
<i>Liability Insurance</i>	\$9,500	12,200
<i>Platforms (BusinessU and Clearpoint)</i>	\$24,955	
		2,711,279
Board Reserve Funds	\$0	20,000
Total	\$2,146,468	\$2,731,279

PY 25 Board Expenditures by Program

Formula Administration	\$151,365
Formula Adult Program	78,479
Formula DLW Program	61,919
Formula Youth Program	93,603
WIOA Formula Total	\$385,366

Local Support	\$8,957
WORC	\$345,185
Youthbuild21	\$23,275
Trades Gap	\$289,471
Pathway Home 5	\$480,845
YouthBuild24	\$613,369

Non-Formula Total	\$1,761,102
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Grand Total	\$2,146,468
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<u>WIOA Program Operators</u>	\$	945,000
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<u>Board Reserve</u>	\$	-
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**New River/Mount Rogers Workforce Development Area
Summary of Funding Allocations and Board Expenses
Program Year 25**

Funding Source	Projected Funding	% of Funds
Formula Administration	160,202	6.1%
Formula Adult Program	402,578	15.3%
Formula DLW Program	328,100	12.4%
Formula Youth Program	457,132	17.3%
Youthbuild 21	23,275	0.9%
WORC	345,185	13.1%
Trades Gap	289,471	11.0%
Youthbuild 24	613,369	23.2%
Local Support	8,957	0.3%
Ticket to Work	10,000	0.4%

Projected Totals	2,638,270	100.0%
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Board Expenses

Formula Administration	151,365
Formula Programs	234,001
Youthbuild 21	17,275
WORC	147,991
Trades Gap	238,471
Youthbuild 24	283,369
Pathway Home 5	185,845
Local Support	8,957
Ticket to Work	10,000

Total	1,277,274
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<u>Board Reserved</u>	\$0
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**New River/Mount Rogers Workforce Development Area
Summary of Funding Distributions
Program Year 24**

Distribution to Program Operator

Program Costs:			
One-Stop Operator	35,000		
Formula Adult	310,000		
Formula DLW	250,000		
Formula Youth	350,000		
Total to Program Operators		\$945,000	70%

Distribution to Contractors

Youthbuild 21	6,000		
WORC	197,194		
Trades Gap	51,000		
Youthbuild 24	330,000		
Pathway Home 5	295,000		
Local Support	-		
Ticket to Work	-		
Total to Contractors		879,194	

Non Designated/Distributed Funds

Formula Administration	8,837		
Formula Adult Program	2,432		
Formula DLW Program	4,516		
Formula Youth Program	1,862		
Total Non Designated/Distributed		\$17,646	

Grand Totals

			<u>% of Funds</u>
Board Expenses	1,277,274		23.5%
Board Reserved	-		0.9%
Program Operators	945,000		51.5%
Contractors	879,194		16.2%
Non Designated	17,646		0.8%
Total		\$ 3,119,115	100%

PY'25 Recommended Contract Funding
As of July 1, 2025*

One Stop Operator

People Inc. of Virginia	\$35,000
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Adult

People Inc. of Virginia	\$313,000
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DLW Program

People Inc. of Virginia	\$254,000
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Youth Program

People Inc. of Virginia	\$356,000
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*Contingent on receipt of NOO for at least the amount budgeted

 Commonwealth of Virginia <i>Workforce Innovation and Opportunity Act</i>		LWDA Board Name: New River/Mount Rogers				LWDA Board Number: 2							
		Certification Period: 7/1/2025											
		Representing the following: (Please enter a number in the appropriate category; please do not use "x" or other designation)											
CERTIFICATION FORM Local Workforce Development Board Part I		Business	Labor/Registered Apprenticeship/CBO			DSS	WIOA Title III Wagner-Peyser VEC	WIOA Title II AEFLA	Career & Technical Ed	Community College	Economic Development	WIOA Title IV VDARS/VDBI	Optional/ Other
Name, Title, Organization of Board Member	Term		Labor	Registered Apprentice ship	CBO								
Minimum Requirements		51%	2	1	1	1	1	1	1	1	1	1	
			20%										
BOARD CHAIR: Michael Miller, CEO, Avolant LLC	7/1/2021-6/30/2024	1											
Jake Leonard, Human Resources and Training Coordinator, Real Performance Machinery	7/1/2025-6/30/2028	1											
Aaron Vaughan, Owner, Anne Vaughan Designs	7/1/2025-6/30/2028	1											
Kim Hernandez, Community Engagement, ABB, Inc.	3/19/2025 -6/30/2026	1											
Kelly DeBusk, Compliance Manager, Appalachian Plastics	7/1/2023-6/30/2026	1											
Martha Smith, HR Manager, Shears	7/1/2025-6/30/2028	1											
John Overton, Director of Business Development, Pulaski Regional Hospital	7/1/2023-6/30/2026	1											
City of Radford Rep - recruiting	?-6/30/2028	1											
Jackie Fox, Owner, Senior Home Share	3/19/25 - 6/30/2027	1											
Jay Williams, Owner, LJ Williams Excavating	7/1/2025-6/30/2028	1											
Jeff Dunnack, GM Supply Chain Management, Somic America	7/1/2023-6/30/2026	1											
Thad Austin, Owner, Austin Consulting Services, LLC	7/1/2025-6/30/2028	1											
Larry Wyatt, Plant Manager, Innovative Millworks Technology	4/1/22-6/30/2024	1											
Cindy Robertson, HR Business Partner, Volvo Trucks NRV	7/1/25-6/30/2028	1		1									
Bryan Phipps, President and CEO, People Inc.	4/1/22-6/30/2024				1								
Perry Hughes, VP Workforce, Wytheville Community College	7/1/2021-6/30/2025								1				
Ginny Ayers, Director NRV Literacy Volunteers	7/1/25-6/30/2028				1								
Katie Bosworth, Executive Director, Onward NRV	7/1/2021-6/30/2025									1			
Jimmy Smith, NRV Central Labor Council	7/1/2021-6/30/2024		1										
Jeff Carter, USW 2-0002	7/1/2023-6/30/2026		1										
Barry Yost, Chair, Mount Rogers Regional Adult Education Program	7/1/2023-6/30/2026							1					
Summer Stone, CTE Director Wythe County Schools	7/1/2021-6/30/2024								1				
Vicki Collins, Director, Radford City Department of Social Services	7/1/2021-6/30/24					1							
Christi Altizer, Unit Supervisor, Department of Aging and Rehabilitation	7/1/23-6/30/2026										1		
Christy Lowe, Manager of Wytheville Local Office, VA Employment Commission	7/1/2025-6/30/2028						1						
Jordan Loupe, Business Community Liaison, Department of Labor Office of Job Corps	7/1/2023-6/30/2026												1
Mary Anne Holbrook, Vice President of Development, EO (changed when EO split from United Way SWVA)	7/1/2023-6/30/2026				1								

 Commonwealth of Virginia <i>Workforce Innovation and Opportunity Act</i>	LWDA Board Name: New River/Mount Rogers		LWDA Board Number: 2							
	Certification Period: 7/1/23 to 6/30/25									
CERTIFICATION FORM Local Workforce Development Board Part II	Business	Labor/ CBO/ Apprentice	DSS	WIOA Title III Wagner-Peyser VEC	WIOA Title II AEFLA	Career & Technical Ed	Community College	Economic Development	WIOA Title IV VDARS/VDBI	Optional/ Other
TOTALS 27	14	6	1	1	1	1	1	1	1	1
PERCENT OF TOTAL (Business & Labor Only)	52%	22%								

ASSURANCES

- Business appointments include representatives from employers in the local workforce development area that reflect the employment opportunities in the area and adequately represent, to the extent possible, urban, suburban, and rural interests.
- Business representatives reflect the incidence of small, medium, and large businesses in the local workforce development area.
- Other members of the Local Board are individuals with optimum policy-making authority within the organizations, agencies, or entities they represent.
- Appointments reflect the demographic composition of the local labor market.

☐ Current Board membership is available on local Virginia Career Works website.

Action by the Chief Elected Official Subject to the certification required by Section 107 of the Workforce Innovation and Opportunity Act and Policy Number 20-02 of the Virginia Board for Workforce Development, the persons nominated herein have been duly appointed to the Local Workforce Development Board by the Chief Local Elected Official. 5/17/2023 (Signature of the Chief Elected Official/Chairman Chief Elected Official Consortium) Date
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Action by the Governor The above named Local Workforce Development Board is certified in accordance with the provisions of Section 107 of the Workforce Innovation and Opportunity Act and Policy Number 20-02 of the Virginia Board for Workforce Development. (Signature of the Governor) Date

Executive Summary -May 21, 2025

- System Building/Backbone Organization Support
 - Accountable Care Community (SWVA and NE TN) <https://www.strongacc.org/>
 - ACC Leadership Council
 - ACC Evaluation Committee Co-Chair
 - Pathways to Success Steering Committee
 - Go Virginia
 - Region 1 Talent Pipeline Initiative - Appalachian Council for Innovation
 - Region 2 Talent Pipeline Initiative - VT
 - Other
 - Tech Hub Collaborative Steering Committee (EDA Grant through NRV RC & VT)
 - Construction Coalition on Modular Construction (ARC Grant to VT [Virginia Tech-led coalition wins grant for modular construction in Appalachia - Cardinal News](#))
 - Ongoing:
 - NRV Recover Ecosystem Leadership Team
 - Healthy Roots Advisory Council
 - Continued support of all four, and leadership of one, Business Solution Units
 - Member NRV Regional Commission and MR Planning District CEDS committee
 - Career & Technical Education Advisory Board member: Carroll, Floyd, Giles, Montgomery, Pulaski, Washington and Wythe Counties and Cities of Bristol and Radford, WCC and Blue Ridge Job Corp
- Community Outreach
 - Various Facebook Postings
 - SWVA Regional Health Summit 3/18/25
 - 11th Annual Livability in Action March 26
 - Presentation at the National Association of Workforce Development Professionals Conference May 6
 -
- Business Engagement/Outreach
 - Sector Partnership Meetings (January 3 & 6, February 3 & 7, March 3 & 7, April 4 and May 5)
 - Women in Manufacturing 3/7/25
 - Future of Talent Summit 3/13/25
 - Second Chance Employer Summit 3/18/25
 - Region 1 TPI Events April 22 & 23
- Professional Development
 - Staff Training on “What is our Why” and Using Resilience to Reach Your Goals

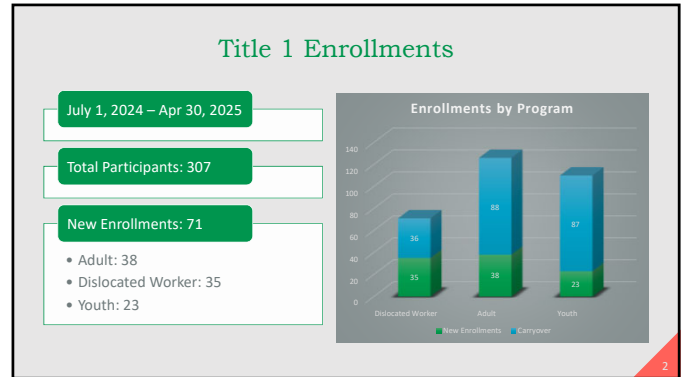


People inc.
Building Futures, Realizing Dreams™

WIOA Program Overview

July 1, 2024 – April 30, 2025

Prepared by Elizabeth Carico
Director of Workforce Development

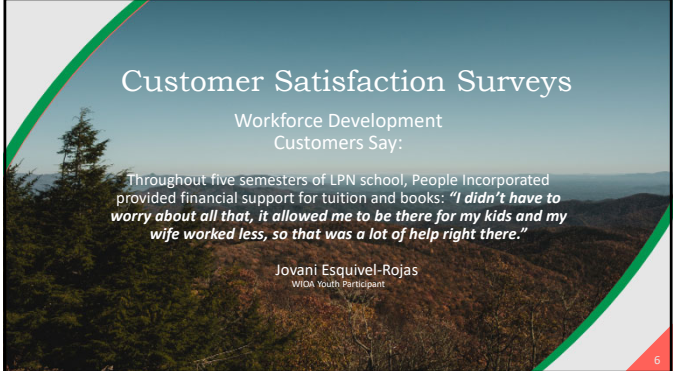




Jovani

Jovani has lived in Galax for most of his life and is now raising a growing family in this beautiful corner of Southwest Virginia. After spending six years working over 70 hours a week at a local textile manufacturing facility, Jovani was ready for a change that would allow him to provide for his family and spend more time with them. That's when he heard about People Incorporated's [Youth Workforce Development](#) program. His wife, who is a Licensed Practical Nurse (LPN), had already been encouraging Jovani to go to college to further his career.

"I had nothing to lose," Jovani remembers thinking when he first heard about the program. More here: www.peopleinc.net/news/lending-a-helping-hand.



Customer Satisfaction Surveys

Workforce Development
Customers Say:

Throughout five semesters of LPN school, People Incorporated provided financial support for tuition and books: *"I didn't have to worry about all that, it allowed me to be there for my kids and my wife worked less, so that was a lot of help right there."*

Jovani Esquivel-Rojas
WIDA Youth Participant

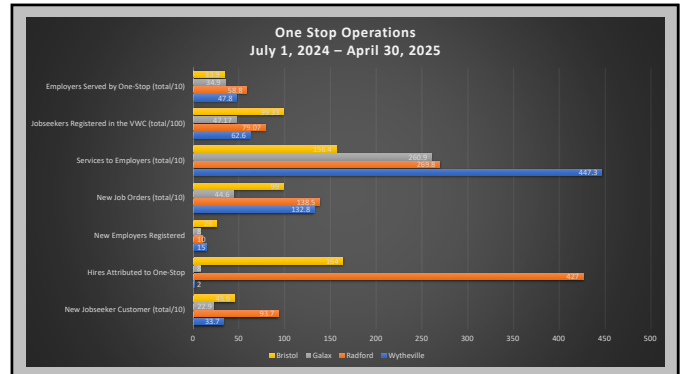


 **People inc.**
Building Futures. Realizing Dreams™

Thank You

One Stop System Report

New River Mount Rogers Workforce Development Area II
Program Year 2024 – July 1, 2024 – June 30, 2025



Center Activity

Staff Training

- Migrant Seasonal Farmworker H2A/H2B
- RESEA Training
- Homeland Language Services Training
- PowerPoint & Logical Storyboard Training
- VA Works Town Hall Meeting

Center Activity

- Bristol Hiring Expo
- Tri_Cities Career Quest
- NE State Spring Career Fair
- Orientation and Intake – Probation and Parole Offices
- Regional BSU Career Fairs



Spring Career Fairs

Business Service Activity

Regional Teams meet bi-monthly

- Abingdon, Galax, Radford, Wytheville

March 27, 2025

- Crossroads Career Fair
- Smyth Co. Opportunity Fair

April 2, 2025

- New River Career Expo

April 16, 2025

- Wytheville Career Fair

Layoff Activity

Company	Event	Affected Workers	Effective Date	Status	Rapid Response
Volvo	Layoff	209	3/28 – 3/30/2025	Ongoing	Outplacement Event 3/19/25
Speyside	Layoff	56	April – 2025	Ongoing	04/17/2025
Big Lots	Closure	Galax – 12 Christiansburg – 14	Unknown	Ongoing	RR Coordinator reaching out
JoAnn Fabrics	Closure	Christiansburg – 14	Unknown	Ongoing	RR Coordinator reaching out
Hutchinson	Layoff	20	No notice	Ongoing	RR Coordinator reaching out
US Cellular	Closure	Christiansburg Galax Wytheville	June 2, 2025	Ongoing	RR Coordinator reaching out
Volvo	Layoff	350	June 27, 2025	Ongoing	RR Coordinator reaching out

Customer Satisfaction

- Job Seekers
 - Services Received at the Center
 - 20 – Very Satisfied
 - 7 – Satisfied
 - Were you informed of other services available to you through other agencies?
 - 27 – Yes
 - 0 – No
 - Comments:
 - “The staff is very helpful and patient. Very informative”
 - “Extremely Kind, encouraging and helpful”



NEW RIVER/MOUNT ROGERS WORKFORCE DEVELOPMENT BOARD

CULTIVATING TALENT FOR THE REGION

DISCRETIONARY GRANTS

May 2025

	ENROLLED		COMPLETE TRAINING		EARN INDUSTRY RECOGNIZED CREDENTIAL		OBTAIN EMPLOYMENT	
	Goal	Status	Goal	Status	Goal	Status	Goal	Status
YouthBuild 24 June 2024 – September 2027	66	39	53	9	53	6	46	5
WORC October 2022-September 2025	180	198	144	165	144	164	135	143
HRSA August 2022-August 2025	60	213	48	91	48	77	42	86
Trades Gap December 2023 – November 2025	100	140	85	72	85	58	75	74
Pathway Home 5 July 2024 – December 2027	150	35	98	26	90	26	90	6

New River | Mount Rogers Workforce Development Board
Business Engagement – 3rd & 4th Quarter PY 2024
March/April/May 2025

Recruitment Assistance

Job Fairs and Recruiting Events

- Shared job listings through the Workforce Wednesday Social Media campaign: Montgomery County and United Salt Corporation.
- With partners, hosted the Crossroads Career Fair on March 27 at The Crossroads Institute. High school students only from 9-11am. Open to WCC students and the general public from 11am-2pm. 27 businesses, 5 resource providers and over 220 jobseekers participated.
- With partners, hosted the New River Valley Job Fair Expo, on April 2 at NRCC, Dublin. High school and NRCC students only from 9-10 am. Open to everyone from 10 am – 1 pm. 55 businesses, 12 resource providers and over 100 job seekers participated.
- With partners, hosted the Wythe/Bland Career Fair on April 16 at Wytheville Meeting Center, Wytheville. Open to High school seniors from Wythe County and Carroll County from 9 am – Noon. Open to WCC students and the general public from 12:30 -3:00 pm. 27 businesses, 8 resource providers and over 275 jobseekers participated.
- Partnered with VHCC to host the GET HIRED Job Fair on April 28 at the SWVA Higher Education Center from 9am-1pm. 30 businesses and 78 jobseekers participated.
- Planning for a June Healthcare Job Fair at the Crossroads Institute for students at the Healthcare Academy of SWVA and others seeking employment in the Healthcare field.

Workforce Information/Consulting

Workforce Services Conversations

- Volvo Trucks: Worked with HR staff to identify and contact resources and recruiting businesses for their Employee Outplacement event for those employees affected by their recent layoff.
- Spectrum Brands: Discussion about training needs and possible IWT project. Referral to partners for training information.
- MEC: Visited the company as part of Smyth County's BRE program. Talked about possible training assistance.
- Brock Hughes Medical Clinic: Worked with the organization to finalize paperwork for an OJT project.
- C&M Industrial: Talked with company about services available to businesses in the area including potential training opportunities for existing workers.
- Interstate Construction: Talked with the company about WBL opportunities.
- Virginia Fence Builders: Talked with company about WBL opportunities.

Training

Incumbent Worker Training

- Current Projects with:
 - InMotion (reimbursement)
 - AMR-PEMCO
 - HAPCO
- Information:
 - Becker Global
 - Crenshaw Lighting
 - Spectrum Brands

Work-based Learning

- On the Job Training Projects:
 - Brock Hughes Medical Center – CCMA

Business Workshops

- Hosted an in-person Sector Partnership meeting for the Manufacturing and Skilled Trades partnerships at New River Community College that included a tour of their training facilities and discussion with the instructors.
- Hosted the *Expanding Your Talent Pipeline: Making the Business Case for Second Chance Employment* workshop at the Wytheville Meeting Center in collaboration with the Virginia Department of Corrections.
- In talks with OpX Solutions to host a virtual business workshop for businesses throughout the region.

Other

- Participating in Sector Partnership meetings for Manufacturing, Skilled Trades and Healthcare
- Worked with 2 Ticket to Work clients on various things.
- Talked with 1 potential new Ticket to Work client.
- Participated in multiple Staffing meetings with our case management staff.
- Participated in virtual Virginia Highlands BSU meeting
- Worked with WCC and VHCC to host “Partnering for Progress” events for front-line workforce staff to learn about Workforce training programs available.