New River/Mount Rogers Workforce Development Area Consortium Board

MEETING MINUTES

March 19, 2025

CALL TO ORDER

Chair Biggs called to order the regular meeting of the NRMR Workforce Development Area Consortium Board at 10:04 am on March 19, 2025 at the Wytheville Meeting Center.

MOMENT OF REFLECTION

Chair Biggs led the Board in the Pledge of Allegiance and a moment of reflection.

ROLL CALL

Ms. Rhodes conducted a roll call. A quorum of the Consortium Board was not present. Chair Biggs called the Executive Committee to order to continue to conduct business.

<u>Board Members In Person</u>

Montgomery County - Mary Biggs, Chair
Bland County - Cameron Burton
Floyd County - Joe Turman
Washington County - Charlie Hargis

<u>Partners/Guests</u>

Mike Miller, WDB Chair
Christine Taylor, People Inc.

<u>Staff</u>

Marty Holliday
Jenny Bolte
Karen Rhodes
Renee Sturgill
Kimber Simmons
Angi Chandler
Kathy Pickel

APPROVAL OF CONSENT AGENDA

A motion was made to approve the consent agenda as presented by Ms. Burton with a second from Mr. Hargis. The motion passed unanimously.

PUBLIC COMMENT PERIOD

Chair Biggs opened the floor to public comment. Hearing none, she proceeded with the next item on the agenda.

ELECTION OF OFFICERS

A motion was made to pass the meeting over to Ms. Holliday by Ms. Burton with a second from Mr. Hargis. The motion passed unanimously. Ms. Holliday stated that three positions on the NR/MRWDA Consortium board were going to be available due to request to step down and/or changes in current company positions. Ms. Holliday turned passed the meeting back to Chair Biggs.

APPROVE LOCAL PLAN

The Executive Summary will be available. The state will approve or suggest edits. A motion was made to approve the local plan with a second from Mr. Hargis. The motion passed unanimously.

CLOSED SESSION

Chair Biggs noted that the Committee needed to go into closed session Sec.2.2-3711(A)(1) of the Code of Virginia. 1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. Mr. Hargis made the motion to go into closed session for the stated reason. Ms. Burton seconded the motion and a called vote was taken with all members present voting yes.

Ms. Burton made the motion to come out of closed session. Mr. Hargis seconded the motion and a called vote was taken with all members present voting yes.

Ms. Burton made a motion to certify that only the item related to Sec. 2.2-3711(A)(1) of the Code of Virginia. 1.Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body was discussed in the closed session. Mr. Hargis seconded the motion and a called vote was taken with all members present voting yes.

Ms. Burton made the motion to approve the salaries as presented. Mr. Hargis seconded the motion and the motion passed unanimously.

WDB APPOINTMENTS

Ms. Holliday provided information about the WDB Appointments as follows: Bland Business - Hitachi, Kim Hernandez; Galax Business - Senior Home Share, Jackie Fox; Grayson Business - Real Performance Machinery, Jake Leonard; NRV Community Organization - NRV Literacy Volunteers, Ginny Ayers. We have board vacancies that need to be filled. We are happy to have two members from each locality. A motion was made by Mr. Hargis to approve the WDB Appointments as presented. Ms. Burton seconded the motion and the motion passed unanimously.

PRESENTATION OF *SECOND JOURNEY* PROJECT

Ms. Bolte presented a brief overview of the *Second Journey* grant proposal. The focus is on reentry services needed for individuals in our region. We need the support from all thirteen localities in our jurisdiction. The submission date is April 1, 2025.

WORKFORCE DEVELOPMENT BOARD UPDATE

Mr. Miller, Chair, stated the focus has been the work on the Strategic Plan and Budgets

EXECUTIVE DIRECTOR SUMMARY

Ms. Holliday informed the members that we are keeping abreast of the Federal Government decisions and how they may affect our programs. She will keep the members informed.

DEPUTY DIRECTOR SUMMARY

Ms. Bolte spoke on the Three Year Strategic Plan. This information was included in the packet of information sent to each board member. Chair Biggs thanked Ms. Bolte for all of the hard work.

INFORMATIONAL ITEMS

Ms. Taylor, substitute for Ms. Carico, provided the One-Stop Operator report and program updates. Ms. Chandler and Ms. Pickel provided grant updates. Ms. Simmons provided the Business Services update to those in the room.

MISCELLANEOUS

Ms. Holliday directed attention to the Travel Reimbursement sheets and the list of 2025 Consortium Board Meeting Schedule.

NEXT MEETING

Ms. Holliday stated the next meeting will be the Joint Meeting in person at the Wytheville Meeting Center on May 21, 2025 at 10am. Lunch will be provided.

ADJOURNMENT

Chair Biggs adjourned the meeting at 12:01.

Respectfully Submitted,

Karen Rhodes

Karen Rhodes
Outreach & Community Engagement Coordinator