

# Joint Meeting of the New River/Mount Rogers Workforce Development Board and Consortium Board

## MEETING MINUTES

December 4, 2024

### CALL TO ORDER

Chair Miller and Chair Biggs, respectively, called to order the Joint meeting of the NRMW Workforce Development Board, the Consortium Board and the Workforce Development Foundation at 10:02 am on December 4, 2024 in person at the Wytheville Meeting Center and online via Zoom.

### MOMENT OF REFLECTION

Chair Biggs lead the Boards in the Pledge of Allegiance and in a moment of reflection.

### ROLL CALL

Ms. Holliday conducted a roll call. The following persons were present and online a quorum was present:

#### Board Members In Person

##### **Consortium Board**

Montgomery County – Mary Biggs, Chair  
Bland – Cameron Burton  
Floyd County – Linda Millsaps  
Grayson County – Michael Hash  
Pulaski County – Laura Walters  
Smyth – Jason Parris on Line  
Washington County – Charlie Hargis

##### **Workforce Development Board**

Mike Miller, Chair  
Vicky Collins  
Katie Boswell  
Jeff Dunnack  
Jordan Loupe  
Christi Altizer  
Shannon Mutter  
Christy Lowe  
Brad Rodriguez  
Bryan Phipps  
Mary Anne Holbrook  
Joy Butler  
Jay Williams  
Thad Austin

#### **WDB Online**

##### **Workforce Foundation**

Mike Miller - Chair  
Thad Austin – Vice Chair  
Mary Biggs  
Cameron Burton  
Vickie Collins  
Steve Fletcher  
Laura Walters

##### **Guests**

Tristan Hickman  
Jennifer Claytor  
Nancy Gibson  
Beth Carico  
Laura Venable  
Jessica Jarrells  
Phyllis Conner  
Jennifer West  
Emily Higgins  
Victoria Beckner  
Damonique Reeves  
Sherry Deel  
Lennie Gail Mitchum

#### Staff

Marty Holliday

Kimber Simmons  
Renee Sturgill  
Jenny Bolte  
Angi Chandler  
Kathy Pickel  
Madison Matney  
Joewell Jackson  
Clay Stein  
Marjorie Martin  
Crystal Price-Wynn  
Karen Rhodes  
Denise Lee  
Della Wheeler  
Sherri Hanshew

##### **Guests (continued)**

Rebecca Fisher  
Laura Blevins  
Rick White  
Brittany Hash  
Ginny Ayers  
Devin Smith  
Clayton Riggs  
Roland Hall

**APPROVAL OF AGENDA**

Ms. Walters made the motion to approve the Agenda, Mr. Austin seconded the motion and the motion was passed unanimously by all those in attendance.

**INTRODUCTION OF Board Staff and Guests**

Ms. Holliday introduced Board staff. All other guests were invited to introduce themselves.

**PUBLIC COMMENT PERIOD**

There was no public comment.

**CENTER CERTIFICATION – WDB ONLY**

Ms. Holliday gave a brief overview of the Center Certification process and thanked the Certification Teams, One-Stop Operator and Center staff for their hard work. Mr. Austin made the motion to approve the five centers that have completed the certification process. Mr. Dunnack seconded the motion. The motion passed unanimously.

**STRATEGIC PLAN**

Ms. Bolte reviewed the strategic plan timeline. Noting that more information would follow during the lunch.

**CENTER CERTIFICATION – CB ONLY**

Ms. Holliday explained that this action by the Consortium Board is to approve the certification process voted on by the WDB. Mr Hargis made the motion to approve the five centers that have completed the certification process. Ms. Walters seconded the motion. The motion passed unanimously.

**PARTNER REPORTS**

Reports for the following partner agencies were given: Adult Education, Ms. Mutter; Community Based Organizations, Ms. Holbrook, and Mr. Phipps; Economic Development, Ms. Boswell; Job Corp, Mr. Loupe; TANF Programs, Ms. Collins; Title 1 Rehabilitation Act of 1973, Ms. Altizer; Virginia's Employment Services, Ms. Lowe; WIOA Title 1 Programs, Ms. Carico

**NEXT MEETING**

Ms. Holliday stated the next meeting would be:

WDB – February 26, 2025 (virtual) beginning at 10am

Consortium Board – March 19, 2025 (in-person at the Wytheville Meeting Center) beginning at 10am

Foundation – will be sometime in February or March date to be determined.

**ADJOURNMENT**

The official meeting of the WDB and Foundation Board was adjourned at 11:15 am for lunch and a presentation of the Strategic Plan.

**STRATEGIC PLAN UPDATE AND NEW PLAN ACTIVITIES**

Ms Holliday provided a brief update on the current plan. Ms. Botle lead the group through the new plan development and had some table activities for plan input from board members and guest.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Marty Holliday". The ink is dark and the signature is fluid, with the first and last names being more prominent than the middle name.

Marty Holliday  
Executive Director