

NEW RIVER/MOUNT ROGERS WORKFORCE DEVELOPMENT AREA
CONSORTIUM BOARD

MEETING AGENDA

September 18, 2024

- I. Call to Order – Mary Biggs
- II. Moment of Reflection - Chair
- III. Roll Call
- IV. Consent Agenda *
 - A. May 15, 2024 Joint Board Meeting Minutes
 - B. Operational Summary and Financials
- V. Public Comment Period
- VI. Review/Approval of Final PY24 Budget *
- VII. Review/Approve PY24 Contract Modifications *
- VIII. Workforce Development Board Update – Mike Miller, Chair
- IX. Closed Session*
 - A. Closed session Sec. 2.2-3711(A)(1) of the Code of Virginia. 1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body
- X. Executive Summary – Marty Holliday
 - A. Annual Report
 - B. Workforce Stakeholder Advisory Committee Update
- XI. Deputy Director Summary – Jenny Bolte
- XII. Informational Items
 - A. Workforce System Updates
 - 1. One-Stop & Program Operator – Beth Carico
 - 2. Business Services Update – Kimber Simmons
 - 3. Grants Update – Angi Chandler & Kathy Pickel
- XIII. Consortium Board Members Time
- XIV. Miscellaneous (Travel Reimbursement, 2024 Consortium Board Meeting Schedule)
- XV. Next Meeting Date– **December 4, 2024, Wytheville Meeting Center 10AM – Joint Meeting with the Workforce Board with Lunch and Strategic Update**
- XVI. Adjournment

*Needs action by the board

Joint Meeting of the New River/Mount Rogers Workforce Development Board and Consortium Board

MEETING MINUTES

May 15, 2024

CALL TO ORDER

Chair Miller and Chair Biggs, respectively, called to order the Joint meeting of the NRMW Workforce Development Board and the Consortium Board at 10:01 am on May 17, 2023 in person at the Wytheville Meeting Center and online via Zoom.

MOMENT OF REFLECTION

Chair Biggs lead the Boards in the Pledge of Allegiance and in a moment of reflection.

ROLL CALL

Ms. Holliday conducted a roll call. The following persons were present and online a quorum was present for both Board members in attendance:

Board Members In Person

Consortium Board

Montgomery County – Mary Biggs, Chair
Bland County – Cameron Burton
Floyd County – Joe Turman
Galax City – Michael Barnette
Smyth County – Jason Parris
Washington County – Charlie Hargis

Board Members & Guests Online

Consortium Board Online

Pulaski County – Laura Walters

Staff

Marty Holliday
Kimber Simmons
Renee Sturgill
Jenny Bolte
Angi Chandler

Kathy Pickel

Workforce Development Board

Mike Miller, Chair
Thad Austin
Joy Butler
Vicky Collins
Kelly DeBusk
Nicole Hair
Mary Ann Holbrook
Phil Hull
Jordan Loupe
Christy Lowe
Tim McVey
Shannon Mutter
Byran Phipps
Bradley Rodriguez
Jimmy Smith
Jay Williams
Larry Wyatt

WDB Online

Guests Online

Guests

Beth Carico

APPROVAL FOR ZOOM ATTENDEES

Ms. Burton made the motion to allow all zoom attendees to be counted as attended, participate and vote during the meeting. Mr. Hargis seconded the motion and the motion passed unanimously.

APPROVAL OF CONSENT AGENDA

Ms. Hair made the motion to approve the Consent Agenda as previously distributed to all members via email. Mr. Hargis seconded the motion and the motion was passed unanimously.

PUBLIC COMMENTS

Ms. Biggs opened the floor to public comment. There was none.

ACTION ITEMS:

Draft PY24 Budget

In reviewing the Draft PY24 Budget Ms. Holliday explained that there were two unknowns: the actual PY24 WIOA allocations and the actual PY23 Carryover and she gave a brief explanation of her methodology of estimating those budget amounts. A Final Budget would not be available until August 2024. She further explained that the Consortium Board's Finance Committee and the WDB's Budget and Administration Committee had reviewed and approved the Draft Budget. For the WDB, Ms. Collins made the motion to approve the Draft Budget as presented. Ms. Holbrook seconded the motion and motion carried. Mr. Phipps abstained as he is employed by People Inc. For the Consortium Board Ms. Burton made the motion to approve the Draft Budget as presented. Mr. Parris seconded the motion and the motion passed unanimously.

PY24 Contract Award and Funding Allocation Recommendations

Ms. Holliday reviewed the Contract Award and Funding Allocation process and amounts, noting that at this time is's only an estimate to give People Inc. a starting point and that the One-Stop Operations and Youth Committees have reviewed these documents. Ms. Collins made the motion to approve the Contract Award to People Inc and accept the funding allocations as recommended by the Committees. Ms. Hair seconded the motion and motion carried. Mr. Phipps abstained as he is employed by People Inc. For the Consortium Board Mr. Turman made the motion to approve the Contract Award to People Inc and accept the funding allocations as recommended by the Committees. Mr. Hargis seconded the motion and the motion passed unanimously.

PY24 Fiscal Agent Agreement

Ms. Holliday gave a review of the Fiscal Agent approval process as it relates to the Federal Law, the grant recipient (Pulaski County) and the Consortium Board. She stated that other than dates, there was no change to the agreement from PY23. Mr. Parris made the motion to approve the PY23 Fiscal Agent Agreement with the New River Valley Regional Commission. Ms. Burton seconded the motion, and the motion passed unanimously.

Review and Action of the Region-Wide MOU

Ms. Holliday gave an overview of the Region-Wide MOU purpose and process. She noted that only the WDB needs to approve the MOU, but that the CB will approve their Chair to sign. Mr. Williams made the motion to approve the PY24-26 MOU. Mr. Smith seconded the motion and the motion passed unanimously.

Review and Action of the Wytheville IFA for PY24

Ms. Holliday gave an overview of the Wytheville IFA purpose and process. She noted that only the WDB needs to approve the IFA, but that the CB will approve their Chair to sign. Ms. Collins made the motion to approve the PY24 IFA. Ms. DeBusk seconded the motion and the motion passed unanimously.

Action of the CB for Chair to Sign Region-Wide MOU and Wytheville IFA for PY24

Ms. Burton made the motion to approve Chair Biggs to sign the MOU and IFA. Mr. Barnette seconded the motion and the motion passed unanimously.

EXECUTIVE DIRECTOR SUMMARY

Ms. Holliday gave a brief updates on the Workforce Reorganization, Federal Reauthorization and the Workforce Foundation.

DEPUTY DIRECTOR SUMMARY

Ms. Bolte gave a brief update on various initiatives that she has been working on.

INFORMATIONAL ITEMS

Updates were given for WIOA Title 1 Programs by Ms. Carico and Discretionary Grant Updates were given by Ms. Chandler and Ms. Pickel

NEXT MEETING

Chair Biggs noted that the next board meeting would be in person at the Wytheville Meeting Center:

- Workforce Board – August 28, 2024 beginning at 10am
- Consortium Board: September 18, 2024 beginning at 10am

ADJOURNMENT

The official meeting of the WDB and Consortium Board was adjourned at 12:50pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Marty Holliday".

Marty Holliday
Executive Director

Operational Summary- End of the Year PY2023

Service Levels:

Thru June 30, 2024, our Area Served the following:

DLW- 83	In-Training- 36
Incumbent Worker- 57	In-Training- 57
Total 140	Total 93
WIOA Adults- 212	In-Training- 154
Statewide Adults- 44	In-Training- 3
Total 256	Total 157
Youth- 180	In-Training- 110
Statewide Youth-6	In-Training- 2
Total 186	Total 112

These service levels are the following percentage of planned PY'24 enrollments for Program Year 23 for **People Incorporated:**

	<u>Plan</u>	<u>Actual</u>
DLW – 102.9% of plan	136	140
Adult – 119.1% of plan	178	212
Youth – 112.5% of plan	160	180

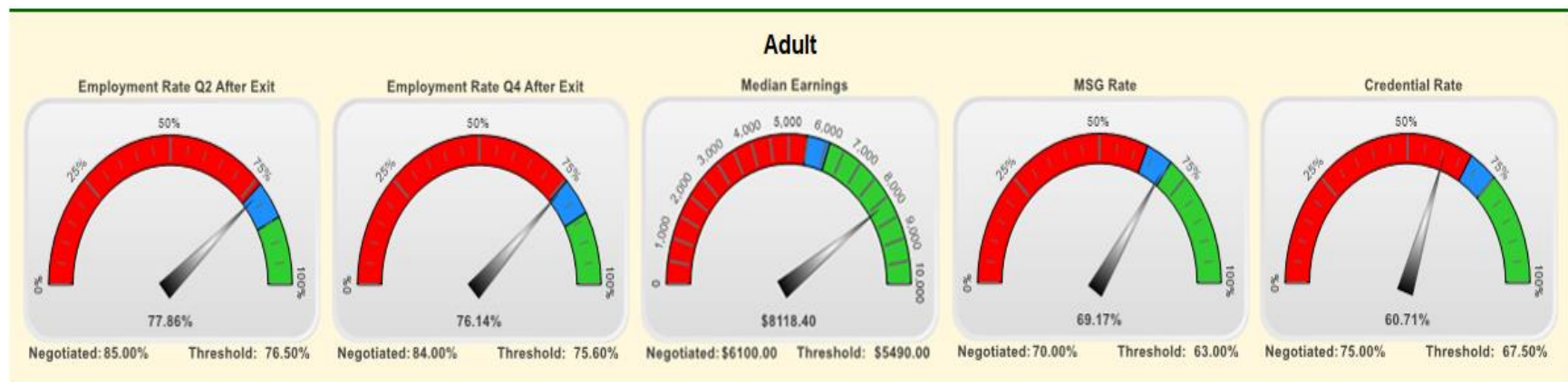
Jurisdictional Breakout

	Adults	Adults in Training	DLW	DLW in Training	Youth	Youth in Training
Bland County	9	2	1	0	3	2
Carroll County	42	26	11	4	17	6
Floyd County	1	1	2	1	1	0
Giles County	22	5	7	6	17	1

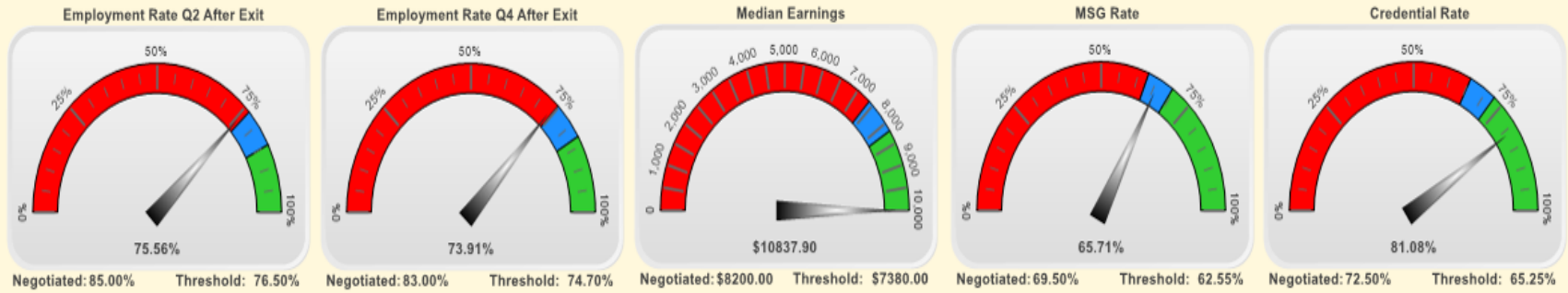
Grayson County	19	13	3	3	12	9
Montgomery County	15	6	25	24	6	4
Pulaski County	22	11	5	3	11	3
Smyth County	27	23	24	9	48	40
Washington County	16	12	15	10	14	7
Wythe County	28	19	20	12	28	20
City of Bristol	11	9	1	1	4	4
City of Galax	15	12	12	8	7	7
City of Radford	12	5	10	9	8	2
Other Jurisdictions	17	13	4	3	4	7
	256	157	140	93	180	112

Performance:

Thru June 30, 2024, the Program Operator have achieved the following performance levels:



Dislocated Worker



Youth



New River/Mount Rogers Workforce Development Board

Financial Report

Report Period: July 1, 2024

WIOA Administration Funds

PY24 Year 1

Available Funds	\$	100,526.96
Board Expenditures	\$	0
Total PY24 Administrative Funds Available	\$	100,526.96

PY23 Year 2

Available Funds	\$	166,645.10
Board Expenditures	\$	166,645.10
Total PY23 Administrative Funds Available	\$	00.0

WIOA Adult Program Funds

PY24 Year 1

Available Funds	\$	207,498.53
Board Expenditures	\$	0
Total PY24 Adult Funds Available	\$	207,498.53

PY23 Year 2

Available Funds	\$	524,268.00
Board Expenditures	\$	340,146.84
Total PY23 Adult Funds Available	\$	184,121.16

WIOA DLW Program Funds

PY24 Year 1

Available Funds	\$	206,191.06
Board Expenditures	\$	0
Total PY24 DLW Funds Available	\$	206,191.06

PY23 Year 2

Available Funds	\$	343,936.80
Board Expenditures	\$	157,160.23
Total PY23 DLW Funds Available	\$	186,776.57

WIOA Youth Program Funds

PY24 Year 1

Available Funds	\$	591,580.00
Board Expenditures - OSY	\$	0
Board Expenditures - ISY	\$	0
Total PY24 Youth Funds Available	\$	591,580.00

PY23 Year 2

Available Funds	\$	631,601.10
Board Expenditures - OSY Board	\$	398,399.53
Expenditures - ISY	\$	38,162.61
Total PY23 Youth Funds Available	\$	195,038.96

Ticket To Work

Available Funds to Date	\$	-
Board Expenditures to Date	\$	-
Remaining Balance	\$	8,149.79

Covid Recovery-Mount Rogers & New River Valley

Available Funds to Date	\$	-
Board Expenditures to Date	\$	-
Remaining Balance	\$	0.00

Local Support

Available Funds to Date	\$	-
Board Expenditures to Date	\$	-
Remaining Balance	\$	7,053.29

Foundation

Available Funds to Date	\$	10,000.00
Board Expenditures to Date	\$	422.95
Remaining Balance	\$	9,577.05

PY24 BUDGET

PY'23 Carryover Funds

Formula

Administration

\$ -

Program

DLW \$ 186,776

Adult \$ 184,121

Youth \$ 195,038

Totals \$565,935

Carryover Funds \$565,935

PY '24 WIOA Allocations

	Admin	Program	PY'24 Allocation	PY23 Allocation	% Difference
DLW	\$34,996	\$314,965	\$349,961	\$382,152	-8.4%
Adult	\$48,248	\$434,228	\$482,476	\$582,520	-17.2%
Youth	\$59,158	\$532,422	\$591,580	\$701,779	-15.7%
Totals	<u>\$142,402</u>	<u>\$1,281,615</u>	<u>\$1,424,016</u>	<u>\$1,666,451</u>	<u>-14.5%</u>

Total Available Funding Summary

	Admin	Program	Total
WIOA Funding	\$142,402	\$1,281,615	\$1,424,016
Carryover	\$0	\$565,935	\$565,935
POWER		\$202,074	\$202,074
Youthbuild		\$214,991	\$214,991
Local Support		\$17,768	\$17,768
Ticket to Work		\$17,000	\$17,000
WORC		\$411,517	\$411,517
Ready SWVA		\$455,569	\$455,569
Soft Skills		\$80,423	\$80,423
Technical		\$63,165	\$63,165
Supplimental		\$69,222	\$69,222
Trades Gap		\$308,348	\$308,348
YouthBuild 2		\$460,896	\$460,896
Total	<u>\$142,402</u>	<u>\$4,148,524</u>	<u>\$4,290,926</u>

*Note: Pathways Home 5 Funds not yet figured in.

Budget Comparison

WIOA Expenses	PY'23 Budget	PY'24 Budget
Staff Salaries	\$614,836	\$766,620
Fringe Benefits	215,193	275,983
Travel	35,000	45,000
Office Space	37,000	26,000
Communication/Phones	16,000	16,000
Supplies	35,000	34,000
Postage	250	250
Printing	2,000	2,000
Copies & Copier Maint.	0	5,500
Outreach/Media Adv.	90,000	88,000
Equipment Rent	1,700	1,700
Dues/Pubs	5,000	8,000
Training/staff development	7,000	12,000
Meeting Expense	47,500	61,000
Contractual Ser.	1,908,310	1,345,075
Professional services	16,200	12,200
Liability Insurance	5,000	5,000
Miscellaneous	5,000	2,000
Expenses	\$3,040,989	\$2,706,329
Board Reserved Funds	35,000	20,000
WIOA Program Operators	2,404,000	1,505,000
Undesignated	35,423	59,597
Total Budget	\$5,515,412	\$4,290,926

PY 24 Board Expenditures by Program

Formula Administration	\$135,147
Formula Adult Program	93,287
Formula DLW Program	87,847
Formula Youth Program	89,073
WIOA Formula Total	\$405,354

Local Support	\$17,768
Ticket to Work	\$17,000
POWER	\$202,074
WORC	\$411,517
Youthbuild	\$214,991
Trades Gap	\$308,348
Ready SWVA	\$455,569
Soft Skills	\$80,423
Technical	\$63,165
Supplimental	\$69,222
YouthBuild2	\$460,896

Non-Formula Total	\$2,300,975
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Grand Total	\$2,706,329
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WIOA Program Operators \$ 1,505,000

Board Reserve \$ 20,000

**New River/Mount Rogers Workforce Development Area
Summary of Funding Allocations and Board Expenses
Program Year 24**

Funding Source	Projected Funding	% of Funds
Formula Administration	142,402	3.3%
Formula Adult Program	618,349	14.4%
Formula DLW Program	501,741	11.7%
Formula Youth Program	727,460	17.0%
POWER	202,074	4.7%
Youthbuild	214,991	5.0%
Local Support	17,768	0.4%
Ticket to Work	17,000	0.4%
WORC	411,517	9.6%
Trades Gap	308,348	7.2%
Ready	455,569	10.6%
Softskills	80,423	1.9%
Technical	63,165	1.5%
Supplimental	69,222	1.6%
YB2	460,896	10.7%
Projected Totals	4,290,926	100.0%

Board Expenses

Formula Administration	135,147
Formula Programs	270,207
POWER	118,811
Youthbuild	101,397
Local Support	12,768
WORC	235,517
Ticket	17,000
Trades Gap	183,348
Ready	55,569
Soft Skills	60,423
Technical	63,165
Supplimental	49,222
YB2	127,096
Total	1,429,672

Board Reserved **\$20,000**

**New River/Mount Rogers Workforce Development Area
Summary of Funding Distributions
Program Year 24**

Distribution to Program Operator

Program Costs:		
One-Stop Operator	50,000	
Formula Adult	485,000	
Formula DLW	370,000	
Formula Youth	600,000	
Total to Program Operators		<u>\$1,505,000</u>

Distribution to Contractors

POWER	83,263	
Youthbuild	113,594	
WORC	176,000	
Local	5,000	
Trades Gap	125,000	
Ready	400,000	
Soft Skills	20,000	
Technical	-	
Supplimental	20,000	
YB2	333,800	
Total to Contractors		<u>1,276,657</u>

Non Designated/Distributed Funds

Formula Administration	7,255	
Formula Adult Program	15,896	
Formula DLW Program	19,727	
Formula Youth Program	16,720	
Total Non Designated/Distributed		<u>\$59,597</u>

Grand Totals

		<u>% of Funds</u>
Board Expenses	1,429,672	23.5%
Board Reserved	20,000	0.9%
Program Operators	1,505,000	51.5%
Contractors	1,276,657	16.2%
Non Designated	59,597	0.8%
Total	<u>\$ 4,290,926</u>	<u>100%</u>

Revised PY'24 Recommended Contract Funding
As of July 1, 2024

One Stop Operator

People Inc. of Virginia	\$50,000
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Adult

People Inc. of Virginia	\$485,000
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DLW Program

People Inc. of Virginia	\$370,000
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Youth Program

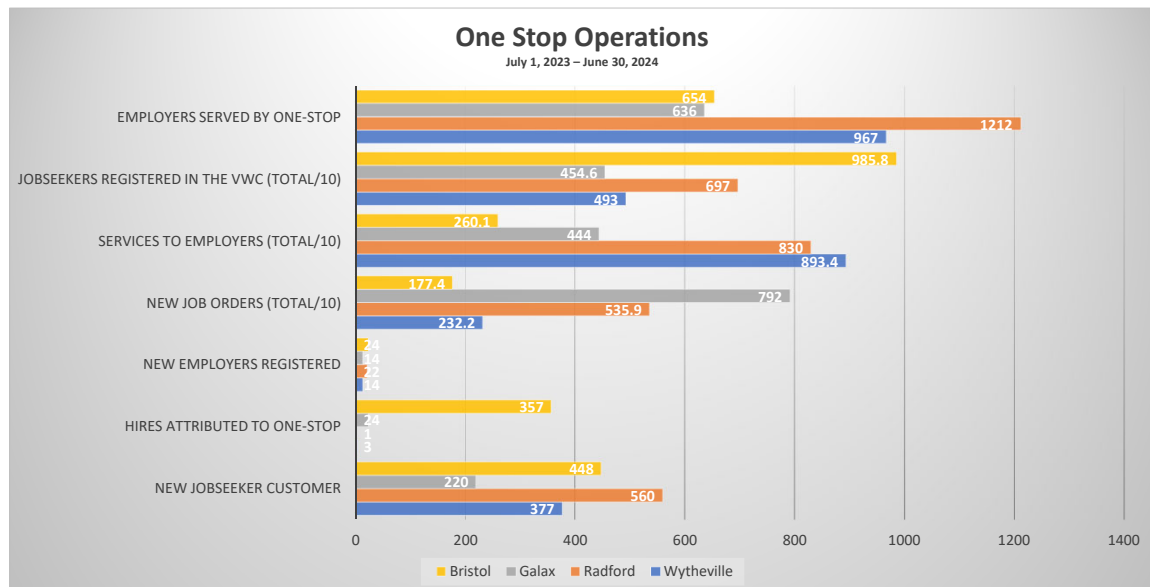
People Inc. of Virginia	\$600,000
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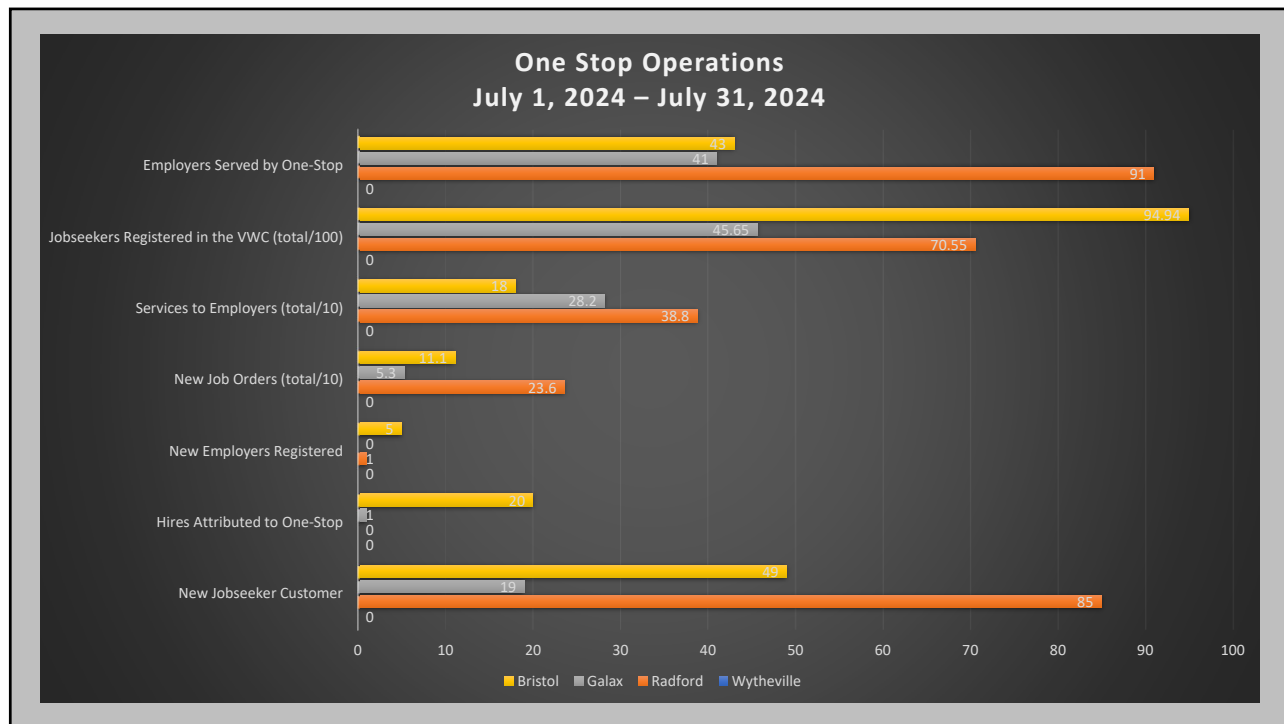
Executive Summary – September 18, 2024

- System Building/Backbone Organization Support
 - Accountable Care Community (SWVA and NE TN) <https://www.strongacc.org/>
 - ACC Leadership Council
 - ACC Evaluation Committee Co-Chair
 - Pathways to Success Steering Committee
 - Go Virginia
 - Region 1 Talent Pipeline Initiative - Appalachian Council for Innovation
 - Region 2 Talent Pipeline Initiative - VT
 - Other
 - Tech Hub Collaborative Steering Committee (EDA Grant through NRV RC & VT)
 - Construction Coalition on Modular Construction (ARC Grant to VT [Virginia Tech-led coalition wins grant for modular construction in Appalachia - Cardinal News](#))
 - Ongoing:
 - POWER Recovery Ready Eco-system lead
 - NRV Recover Ecosystem Leadership Team
 - Healthy Roots Advisory Council
 - Continued support of all four, and leadership of one, Business Solution Units
 - Member NRV Regional Commission and MR Planning District CEDS committee
 - Career & Technical Education Advisory Board member: Carroll, Floyd, Giles, Montgomery, Pulaski, Washington and Wythe Counties and Cities of Bristol and Radford, WCC and Blue Ridge Job Corp
- State
 - Transition Advisory Meeting – May 29 and July 31
- Community Outreach
 - Various Facebook Postings
 - Give Local Initiative and Podcast May & June
 - Ribbon Cutting for Radford Center – July 16
 - STRONG ACC Symposium
 - Presentation at Trama Informed Care Alliance 9/11/24
 - Presentation at the Recovery Ecosystem Symposium 9/12/24
- Business Engagement/Outreach
 - Sector Partnership Meetings (August 2 & 5 and September 3 and 6)
 - 10 Sector Partnership Orientation Sessions (July & August)
 - Workforce Heros Luncheon 8/28/24 (thank you to Work-based learning sites and 2nd Chance Employers)
 - Business Symposium 9/17/24
- Professional Development
 - Federal Reserve = Investing in Rural Communities Sept 21 & 22
 - De-escalation Training
 - Staff Training on Communication
 - DOL Region 2 Convening – Opportunity Infrastructure August 21 & 22

One Stop System Report

New River Mount Rogers Workforce Development Area II
Program Year 2024 – July 1, 2024 – June 30, 2025





Center Activity

Staff Training

- EVA Training, Understanding Procurement
- Proprio Training
- JVSG Training
- VA Workforce Connection Refresher Training
- Security Awareness

Job Fairs

- Helix Electric at Radford VA Works
- Kelly Services at Galax VA Works



Radford Center Ribbon Cutting

Business Service Activity

Regional Teams
meet bi-monthly

- Abingdon, Galax, Radford, Wytheville

Navigating Conflict:
De-escalation Skills
for Leaders

- Bristol – July 31st
- New River Valley – August 6th

Business Success
Symposium 2024

- September 17, 2024
- Registration now open

Workforce
Exchange

- Pyrotechnique by Grucci, July 9th

Layoff Activity

Company	Event	Affected Workers	Effective Date	Status	Rapid Response
Moog – Radford	Closure	130	05/2024 – 12/2024	Ongoing	4/17/2024
Badcock Furniture & More	Closure			Ongoing	Pending



**People**inc.
Building Futures, Realizing Dreams™

WIOA Program Overview

Prepared by Elizabeth Carico
Director of Workforce Development

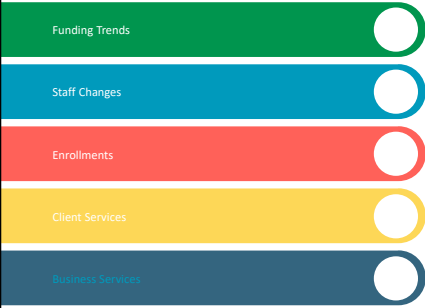
Funding Trends

Staff Changes

Enrollments

Client Services

Business Services



2

Funding Changes

Program Year 22	Program Year 23	Program Year 24
Serving only Mount Rogers for Adult and Youth services • Total: \$1,790,573 • Adult \$469,529 – Mt Rogers only • DLW/OSO \$660,000 • Youth \$661,044 – Mt Rogers only	With the additional service area for Adult and Youth • Total: \$2,445,100 • Adult \$796,600 • DLW/OSO \$660,000 • Youth \$1,038,500	Projected Budget • Total: \$1,505,000 • 38.5% decrease in funding • Adult \$485,000 • DLW/OSO \$420,000 • Youth \$600,000

3



WIOA Program Staff

4



Decrease in Staffing

- Decrease of 4 positions
 - 30% decrease in case management staff
 - 1 – Case Management position in the New River Valley
 - 2 – Case Management positions in the Mount Rogers Area
 - 33% decrease in funding for Follow-up services
 - Loss of 1 Follow-up Clerk
- Less time from leadership and Support Staff
 - Leadership and administrative support staff must decrease the amount of time spent managing WIOA programs
 - 20% of Director, Workforce Services Coordinator, and Program Analyst's time will be spent on non-WIOA programs
- Staff must limit travel
 - limits our ability to meet clients in outlying areas.

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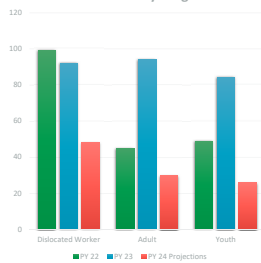


Changes in Service Provision

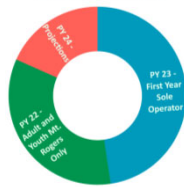
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Enrollments by Program Year

Enrollments by Program



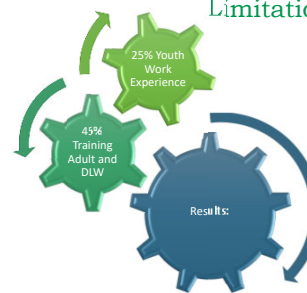
TOTAL ENROLLMENTS



PY22	PY23	PY24
Adult/Youth Mt. Rogers Only	First Year Sole Operator	Projection
193	270	104

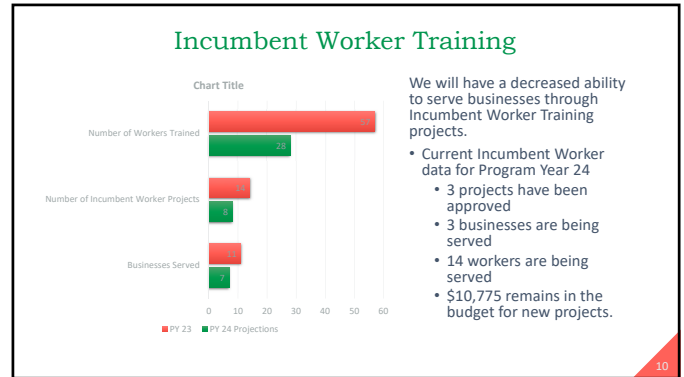
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Limitations on Services



- No Adult or Dislocated Worker funds for Non-Training related needs
 - Includes but not limited to: childcare, emergency housing, emergency utility payment, non-training related incentives (work readiness), work attire, car repair, reinstatement fees (DMV), etc.
- Very Limited Youth funds for Training
 - This includes tuition, books, uniforms, mileage, etc.
- Very Limited Youth Supportive Service Funds
 - This includes work attire, emergency services such as housing, utilities, etc.
- No Youth funds for Career Exploration Camp
- Extremely limited funds for Adult and Dislocated Worker Work Readiness
- Extremely limited Adult and Dislocated Worker funds for incentive payments.
- No funds for Youth Follow-up Incentives

8



Career Camp

Quotes from 2024 Camp Participants
Success Story

It's awesome to see other kids doing the same thing that I'm doing, actually caring about their futures and figuring out what they're going to do.

Nolan Arnold – Career Exploration Camp
<https://youtu.be/1D0-g75u0M>

Even being here for 3 days has shown me how extensive the opportunities are. I'm just so driven out of nowhere to create a pathway and pursue certifications and an education and degrees in ways I couldn't have found without the environment, the people and the experience.

Anna-Linda Filiatreau – IT/Cyber Security Camp
<https://youtu.be/7mg6rAYTlQ>

Thank You



NEW RIVER | MOUNT ROGERS REGION

DISCRETIONARY GRANTS

August 2024

	ENROLLED		COMPLETE TRAINING		EARN INDUSTRY RECOGNIZED CREDENTIAL		OBTAIN EMPLOYMENT	
	Goal	Status	Goal	Status	Goal	Status	Goal	Status
ARC POWER January 2020-December 2024								
Peer Recovery Specialists	170	144	136	141	136	141	128	104
H/HS Practitioners	30	42	30	42	30	42	30	42
Occupational Training	80	167	64	140	64	137	60	127
Jobseekers	100	173					50	92
YouthBuild July 2021-October 2025	90	93	77	59	77	60	72	75
YouthBuild 24 June 2024 – September 2027	66	3	53	0	53	0	46	0
WORC October 2022-September 2025	180	142	144	120	144	120	135	96
HRSA August 2022-August 2025	60	138	48	64	48	45	42	49
Soft Skills July 2023-September 2024	50	59	45	51	45	49	30	29
Supplemental July 2023-September 2024	40	37	32	22	30	33	28	12
Technical July 2023-September 2024	40	37	32	37	30	28	28	27
Trades Gap December 2023 – November 2025	100	88	85	31	85	32	75	20

DISCRETIONARY GRANTS RESIDENCY BY JURISDICTION

JURISDICTION	Numbers Served
Bland	99 (2 Bastion, 95 Bland, 1 Ceres, 1 Rocky Gap)
Bristol	15 (Bristol)
Carroll	39 (2 Cana, 2 Dugspur, 7 Fancy Gap, 13 Hillsville, 7 Laurel Fork, 8 Woodlawn)
Floyd County	62 (1 Check, 58 Floyd, 3 Willis)
Galax	58 (Galax)
Giles County	20 (1 Eggleston, 5 Narrows, 1 Newport, 8 Pearisburg, 2 Pembroke, 3 Rich Creek)
Grayson	27 (8 Fries, 18 Independence, 1 Mouth of Wilson)
Montgomery	64 (19 Blacksburg, 36 Christiansburg, 3 Elliston, 1 Pilot, 3 Riner, 2 Shawsville)
Pulaski	56 (4 Draper, 16 Dublin, 1 Hiwassee, 35 Pulaski)
Radford	20 (Radford)
Smyth	60 (4 Atkins, 8 Chilhowie, 39 Marion, 3 Saltville, 6 Sugar Grove)
Washington	18 (15 Abingdon, 1 Damascus, 1 Glade Spring, 1 Meadowview)
Wythe	86 (3 Austinville, 3 Barren Springs, 1 Crockett, 4 Ivanhoe, 13 Max Meadows, 15 Rural Retreat, 2 Speedwell, 45 Wytheville)

Deputy Director's Report

August 2024

ORGANIZATIONAL ACTIVITIES

- Completed DOL Federal Monitoring in July for our WORC and Community Project grants. *We had no concerns and no findings. Best practices identified include board staff functioning well as a team, effective program model that is being replicated, numerous partnerships that function well together.*
- Implemented Metrix Learning and Penn Foster training programs to provide additional training resources for businesses and jobseekers.
- Developing the Foundation website.
- Continue to meet weekly with all staff to discuss program successes, challenges, and tasks to be completed to continue to operate at a level to meet/exceed all performance outcomes.
- Working to design and implement an "Employment Ready" 3D Simulation using our Recovery Ready Region work. The simulation will incorporate an AI Coach to help our clients prepare for employment by learning how to navigate the resources and services in our region.
- Developing Grants and Finance modules in our system of record database to promote funding efficiencies and reliability of our grants.
- Implemented program at Marion Correctional and Treatment Center.

GRANT AND PROGRAM DEVELOPMENT

Pathway Home – U.S. Department of Labor

Status: Funded. \$1,335,000; currently negotiating with the grant recipient the two Memorandum of Understanding documents.

Timeline: Start-up began July 1, 2024; Program will begin October 1, 2024

Partnership (Lead Applicant): Total Action for Progress (TAP) in Roanoke who has a current Pathway Home grant.

Partnerships to help deliver services: Mount Rogers Regional Adult Education Program at Abingdon Jail, the Regional Adult & Career Education Program of Lee, Scott, Wise, and Norton Public Schools at Duffield Jail (to collaborate with the SWVA Workforce Development Board), and New River Community Action for the New River Valley Regional Jail.

Target Service Number: 150

Project Overview: Reentry programming to eligible, incarcerated individuals prior to release and continues comprehensive services after release for the purpose of (1) eliminating the time gap between

release and enrollment into a workforce development reentry program leading to skills-based employment; (2) improving individuals' transition back into their communities; and (3) reducing recidivism. We are continuing to offer Construction Training at Bland Correctional and will expand into Marion as well as the Southwest Virginia Regional Jail Authority. We are hoping to also provide services at the New River Valley Regional Jail.

Critical Sector Job Quality Grant - U.S. Department of Labor.

Status: Submitted. \$3,000,000, 3-Year project

Timeline: If awarded, will begin October 2024.

Partnerships: 7 business partners, Virginia Rural Health Association, Virginia Works Apprenticeship, Virginia Tech Center for Economic and Community Development, and Mount Rogers Regional Adult Education Program, Literacy of the New River Valley, Healthcare Academy of SWVA, Mount Rogers Regional Partnership

Target Service Number: 150

Project Overview: *Quality Caregivers of the New River/Mount Rogers Region (Quality Caregivers)* proposes to build on the training program and sector strategy work currently in place by aiming to enhance job quality and increase the availability of good jobs in the elder care sector. These jobs are crucial for economic stability and growth but are often perceived as a lower quality job. Through the Eldercare Sector Partnership, strategies will be implemented that promote equity, job quality, and worker empowerment with an anticipated long-term impact of better economic stability for workers, higher retention rates for businesses, and improved care services for the community.

Second Chance Act Improving Reentry Education and Employment Outcomes Department of Justice - U.S. Department of Justice

Status: Submitted. \$900,000, 3-Year project.

Timeline: If awarded, will begin October 2024.

Partnerships: Virginia Department of Corrections, Bland Correctional Center, Marion Correctional and Treatment Center

Project Overview: *Power of Work Easing Reentry (POWER)* proposes to strengthen education and employment outcomes for individuals returning to our region after incarceration with a long-Term Impact of strengthened public safety and reduced recidivism.

PARTNERSHIP DEVELOPMENT

Virginia Department of Corrections – Worked to secure an MOU to deliver services through our grant-funded programs at Bland and Marion.

Flether Group - An organization in Kentucky that we worked with to submit a multi-state ARC ASPIRE grant to focus on business services. Currently discussing a collaboration to pursue a Growth Opportunities grant (due October 10) to the Department of Labor targeting justice-involved youth.

Fathom – Accepted to pilot their Workforce Wallet and Manager Dashboard to provide greater service delivery for our participants by having a platform to upload required documentation as well as having an opportunity for social connections with other participants in the programs. We are anticipating that the Workforce Wallet and Manager Dashboard will improve our follow-up rates and overall service delivery.

PROGRAM DEVELOPMENT

Healthcare – working to assist Senior Home Share to expand their training options to include additional healthcare options.

Digital Equity – early stages of working with Citizens and Floyd County to develop a proposal (due September 23) for rural communities with less than 50,000 residents to promote the goals of the Digital Equity Act. Targeted jurisdictions: Floyd, Giles, Carroll, and Grayson counties. Citizens will serve as the lead applicant, and we will help to facilitate workforce development activities in each of the targeted jurisdictions.

PROFESSIONAL DEVELOPMENT

- Provided communication and high-performing team training for staff, which included Metrix training courses on *Trust Building Through Effective Communications* and *Difficult People: Can't Change Them, so Change Yourself*
- Attended the Department of Labor Opportunity Infrastructure Summit in Philadelphia

OUTREACH

- Produced a [success story video](#) on the development of the healthcare program at Warm Hearth Village in Montgomery County.

Virginia Career Works
New River | Mount Rogers Region
Business Engagement – 1st Quarter PY 2024
July

Recruitment Assistance

Job Fairs and Recruiting Events

- Shared job listings through the Workforce Wednesday Social Media campaign: Fireworks by Grucci, Pulaski County Chamber of Commerce, Belk-Bristol, Pyrotechique by Grucci and Montgomery County.
- Shared job listing with partners: Pulaski County Chamber of Commerce, Pine Energy and Community Housing Partners

Workforce Information/Consulting

Workforce Services Conversations

- MEC: Talked with HR Manager about training needs.
- Pyrotechique by Grucci: Hosted a Workforce Exchange event with approximately 15 partners participating.
- Shearer's Foods: Conversation with HR Manager about internship assistance. Referred to VTOP.
- Lane Enterprises-Wytheville: Visited the company, along with JIDA. Had a discussion about workforce needs, incumbent worker training and work-based learning.

Training

Incumbent Worker Training

- Current Projects with:
 - Somic America, Inc.
 - Smyth County Machine
- Tentative Projects with:
 - W&W AFco Steel
 - Smyth County Machine
- Information:
 - MEC
 - Modea
 - InMotion

Business Workshops

- *Navigating Conflict* workshop – 7/30, Bristol: Hosted a conflict resolution/de-escalation training for businesses. The training was lead by OpX Solutions and The Bridge Institute. 36 individuals participated representing both upper management and front-line supervisors. These individuals represented the following companies/organziations: Cole Harley Davidson, Cumberland Plateau CSB, DBVI, Hapco, Mountain CAP, MXI, Inc., People, Inc., Shearer's Foods, Smyth County Machine, Spectrum Brands, Speyside Bourbon Cooperage, US Antibiotics, Utility Trailer Manufacturing, and Woodgrain.
- *Navigating Conflict* workshop planned for 8/6, Pulaski.

Other

- Participated in the “Lunch with Leaders” Workshop with the Pulaski County Chamber of Commerce.
- Participated in Virginia Highlands BSU meeting.
- Co-hosted the ribbon-cutting for the new Virginia Career Works Radford Center. Over 70 individuals were in attendance with many taking tours of the facility and talking with staff about services provided to businesses.
- Participated in 2 ‘Staffing’ meetings to assist case managers/grant coordinators with finding work-based learning and/or employment opportunities for grant participants.
- Met with 2 Ticket to Work clients and a prospective client.

TRAVEL REIMBURSEMENT REQUEST

I hereby certify that on _____ I travelled to attend the
date
following meeting:

- ☐ Consortium Board
- ☐ Workforce Development Board
- ☐ Foundation Board
- ☐ Joint Consortium Board & Workforce Development Board
- ☐ _____ Committee

I am requesting the following travel reimbursement:

_____ X \$.625 per mile = \$ _____
round trip miles amount requested

Printed Name

Signature

Date

If you are a new member or you're receiving a reimbursement for the first time
please provide your mailing address: