

New River/Mount Rogers Workforce Development Board

MEETING MINUTES

October 25 , 2023

CALL TO ORDER

Chair Miller called to order the October 25, 2023 Virtual Meeting of the New River/Mount Rogers Workforce Development Board at 10:08 am.

ROLL CALL

Ms Holliday called roll. The following persons were Online: A quorum was present.

Board Members

Mike Miller, Chair
Jay Williams, Vice-Chair

Christi Altizer
Thad Austin
Vicky Collins

Kelly DeBusk
Jeff Dunnack

Mary Anne Holbrook
Phil Hull

Jordan Loupe
Shannon Mutter
John Overton

Carla Pauly
Chris Pfohl
Bryan Phipps
Aaron Vaughn

Alternate

Karen Akers (Christy Lowe)
Katie Boswell (Nichol Hair)

Staff

Jenny Bolte
Marty Holliday
Renee Sturgill

Guests

Mary Biggs, CLEO Chair
Beth Carico – People Inc.

APPROVAL OF THE AGENDA

Ms. Holbrook made the motion to approve the Agenda with a second from Ms. Collins. The motion was passed unanimously.

CONSENT AGENDA

Mr. Dunnack made the motion to approve the Consent Agenda as previously sent out with a second from Mr. Williams. The motion was passed unanimously.

PUBLIC COMMENT PERIOD

No one requested time to speak to the board.

COMMITTEE REPORTS

- **Budget and Administration Committee:**

Mr. Overton asked Ms. Holliday to review the By-Laws revisions. Ms. Holliday noted that the only change was the new meeting schedule (which included date changes as well as the addition to standing virtual meetings). She told the members present that the revisions would be voted on at the December meeting.

- **Training Provider Committee:**

Mr. Austin made the motion to approve the application by Radford University for their Cyber Security program to be added to the State Approved Training Provider List with a second from Mr. Phipps. The motion passed unanimously.

Ms. Holliday let the board know that the approval process was still not known and asked for consensus to have Ms. Wheeler push the “approval date” out to June 30, while waiting for the State to finalize the process. No one objected.

CONSORTIUM BOARD UPDATE

Ms. Biggs told the members that VACO will be holding soon and she will give an update at the December meeting.

EXECUTIVE DIRECTOR SUMMARY

Ms. Holliday shared information from the Workforce System Transition Advisory Board meeting.

Ms. Holliday reviewed Strategic Goal #4 with the board members.

PARTNER REPORTS

Reports for the following partner agencies were given: Adult Education, Ms. Mutter; Community Based Organizations, Mr. Phipps & Ms. Holbrook; Economic Development, Ms. Boswell; Job Corp, Mr. Loupe; TANF Programs, Ms. Collins; Title 1 Rehabilitation Act of 1973, Ms. Altizer; Virginia’s Employment Services, Ms. Akers; WIOA Title 1 Programs, Ms. Carico; Special Grants, Ms. Bolte

ADJOURNMENT

Chair Miller stated that the next meeting would be a Joint meeting with the Consortium Board on Dec. 6, 2023 at 10:00 am. With no further business to discuss, the meeting was adjourned at 11:20 a.m.

Respectfully Submitted,



Marty Holliday
Executive Director