

# New River/Mount Rogers Workforce Development Area Consortium Board

MEETING MINUTES  
September 20, 2023

## CALL TO ORDER

Chair Biggs called to order the regular meeting of the NRMR Workforce Development Area Consortium Board at 10:02 am on September 20, 2023 at the Wytheville Meeting Center

## MOMENT OF REFLECTION

Chair Biggs lead the Board in the Pledge of Allegiance and a moment of reflection.

## ROLL CALL

Ms. Holliday conducted a roll call. The following persons were present:

### Board Members In Person

Montgomery County – Mary Biggs, Chair  
Bland County – Cameron Burton  
Floyd – Linda Millsap  
Grayson County – Michael Hask  
Pulaski – Laura Walters  
Washington County – Charlie Hargis  
Bristol City – Michael Pollard

Galax City – Sharon Richie

### Guests

Beth Carico, People Inc.

### Staff

Marty Holliday  
Jenny Bolte  
Renee Sturgill  
Kimber Simmons

## APPROVAL OF CONSENT AGENDA

A motion was made to approve the consent agenda as presented by Ms. Burton with a second from Ms. Walters. The Motion passed unanimously.

## PUBLIC COMMENTS

Ms. Biggs opened the floor to public comment. Hearing none, she proceeded with the next item on the agenda.

## FINAL PY23 BUDGET

Ms. Holliday reviewed the Final PY23 Budget with carryovers included. Ms. Walters made a motion to approve the final budget as presented with a second from Mr. Hargis. The Motion was passed with a called vote: Bland – yes, Floyd – yes, Grayson – yes, Montgomery – yes, Pulaski – yes, Washington – yes, Bristol – yes, Galax – yes,.

## PY23 CONTRACT MODIFICATIONS

Ms. Holliday stated that since the Pandemic there have been large carryovers amounts. With those considerations staff is recommending modifications to the contracts for Adult, DLW and Youth based on the document presented. Ms. Walters made a motion to approve the PY23 Contract Modifications as presented with an effective date of October 1, 2023. Ms. Burton seconded the motion and the motion was passed with a called vote: Bland – yes, Floyd – yes, Grayson – yes, Montgomery – yes, Pulaski – yes, Washington – yes, Bristol – yes, Galax – yes,.

## BY-LAW CHANGE

Ms. Holliday asked the members to review the changes to the By-laws in regards to meeting dates. She told the members that they would vote on the revisions at the December meeting.

**EXECUTIVE DIRECTOR SUMMARY**

Ms. Holliday reviewed the executive summary and gave an update on the Workforce Transition Advisory Committee, the Foundation and Strategic Goal #3.

**INFORMATIONAL ITEMS**

Ms. Carico provided the One-Stop Operator report and program updates. Ms. Bolte provided Grants updates. Ms. Simmons provided the Business Services update to those in the room.

**NEXT MEETING**

Ms. Holliday stated the next meeting would be Joint Meeting in person at the Wytheville Meeting Center on December 6, 2023 at 10 am. Ms. Holliday then reminded the Board members in attendance to complete their Travel Documents for processing.

**ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 11:59 am.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Marty Holliday". The signature is written in black ink and is positioned below the text "Respectfully Submitted,".

Marty Holliday  
Executive Director