

New River/Mount Rogers Workforce Development Board

MEETING MINUTES

April 20, 2022

CALL TO ORDER

Chair Miller called to order the regular meeting of the NRMR Workforce Development Board at 10:04 am on April 20, 2022.

NEW MEMBER INTRODUCTIONS

With so many new members on the Board, Chair Miller asked for everyone to introduce themselves.

ROLL CALL

Ms. Suthers conducted a roll call. The following persons were present:

<u>Board Members</u>		<u>Staff</u>
Mike Miller, Chair	Jordan Loupe	Marty Holliday
Jay Williams, Vice-Chair	Christy Lowe	Beverly Suthers
Christi Altizer	Shannon Mutter	Jenny Bolte
Thad Austin	John Overton	Angie Chandler
Howard Bartholomay	Bryan Phipps	
Jayme Brewer	Martha Rasnake	Della Wheeler, <i>Online</i>
Joy Butler	Jimmy Smith	
Vicky Collins	Jay Williams	<u>Guests</u>
Jeff Dunnack	Larry Wyatt	Leo Molina, Jr
Mary Anne Holbrook		Beth Carico
Phil Hull	<i>Alternate</i>	Gwen Johnson
Perry Hughes	Stephanie Hoer	Brenda Rigney
Josh Lewis		

A quorum was present.

APPROVAL OF AGENDA

Mr. Overton made the motion to approve the Agenda as presented with a second from Mr. Dunnack. The motion was passed unanimously.

CONSENT AGENDA

Mr. Williams made the motion to approve the Consent Agenda as presented with a second from Mr. Dunnack. The motion was passed unanimously.

COMMITTEE REPORTS

- **Budget and Administration Committee:**

Mr. Overton asked Ms. Holliday to review the First Draft of the PY22 Budget with the Board. She stated that the first draft of the budget does not include carryovers from the Program Operators, and at this time funding for the WIOA programs is unknown. Once this draft is approved it will go to the Consortium Board for approval. The Consortium Board may have a

second draft of the budget to approve as well WIOA funding numbers are available in April, but we have received those as late as May. Ms. Holliday stated that the Final Budget should be available at the August 2022 Workforce Development Board meeting. Mr. Overton made a motion to approve the First Draft of the PY22 Budget as presented with a second from Ms. Rasnake. The motion was passed.

- **One-Stop Operations & Delivery Committee:**

Mr. Williams asked Ms. Holiday to review the PY22 Service Delivery and Funding recommendations for the One-Stop Operator, DLW Program Operator and the Adult Program Operators effective July 1, 2022. This would be extending the contracts of People Incorporated and Goodwill Industries of the Valleys. Ms. Holliday stated that this allocation will change several times. Mr. Williams made the motion to approve the PY22 Service Delivery and Funding recommendations for the One-Stop Operator, DLW Program Operator and the Adult Program with a second from Mr. Bartholomay. The motion was passed unanimously with Mr. Phipps and Ms. Hoer abstaining.

Next Ms. Holliday reviewed the PY22 MOU asking that the Board approve the WDB Chair Williams to sign the MOU on behalf of the WDB. The MOU is a Federal requirement and must be completed every three years. Mr. Dunnack made a motion to approve the Chair Miller signing the MOU on behalf of the WDB as presented with a second from Mr. Overton. The motion was passed.

- **Training Provider Committee:**

Ms. Holliday informed the Board of the request from Smyth County Career & Tech Center, LPN program to be approved as a training provider. Ms. Holliday stated they had been on the Approved Training Provider list in the past and there were no concern allowing them to be placed back on the list. With no questions, Ms. Collins made a motion to approve the new training program as presented with a second from Mr. Williams. The motion was passed.

- **Youth Committee:**

Ms. Holliday reviewed the PY22 Service Delivery and Funding Recommendation for the Youth Program for Ms. Collins. This would take effective July 1, 2022. Mr. Williams and made a motion to approve as presented with a second from Mr. Dunnack. The motion was passed with Mr. Phipps and Ms. Hoer abstaining.

CONSORTIUM BOARD UPDATE

In the absence of Ms. Biggs, Consortium Board Chair, Ms. Holliday informed the Board that the Consortium Board had been concentrating on the Nominations for the WDB. The WDB is now at every required percentage for the WDB.

EXECUTIVE DIRECTOR SUMMARY

Ms. Holliday highlighted the new billboards that are strategically located throughout the region. She charged members in attendance to see if they could find the billboards as they traveled and count the billboard they could find.

APPOINTMENT OF NOMINATION COMMITTEE:

Mary Ann Gilmer
Vicky Collins

Perry Hughes
Josh Lewis

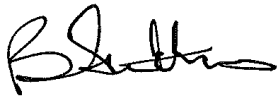
PARTNER REPORTS

Reports for the following partner agencies were given: Adult Education, Ms. Mutter; Community Based Organizations, Ms. Holbrook; Institute of Higher Education, Mr. Hughes; Economic & Community Development, Mr. Lewis; Job Corp, Mr. Loupe; TANF Programs, Ms. Collins; Title 1 Rehabilitation Act of 1973, Ms. Altizer; Virginia's Employment Services, Ms. Lowe; WIOA Title 1 Programs, Ms. Carico and Mr. Molina; Special Grants, Ms. Holliday & Ms. Bolte.

ADJOURNMENT

Chair Miller stated that the next meeting would be an in-person meeting on August 24, 202 at the Wytheville Meeting Center at 10:00 am. He hoped the meeting would be in the normal, smaller room unless anyone had concerns. Next Chair Miller highlighted the travel reimbursement forms located in the packet. With no further business to discuss, the meeting was adjourned at 11:27 a.m.

Respectfully Submitted,



Beverly Suthers,
Workforce Operations Coordinator