

Joint Meeting of the New River/Mount Rogers Workforce Development Board and Consortium Board

MEETING MINUTES

December 7, 2022

CALL TO ORDER

Chair Miller and Chair Biggs, respectively, called to order the Joint meeting of the NRMW Workforce Development Board and the Consortium Board at 10:06 am on December 7, 2022 in person at the Wytheville Meeting Center and online via Zoom.

MOMENT OF REFLECTION

Chair Biggs lead the Boards in the Pledge of Allegiance and in a moment of reflection.

ROLL CALL

Before roll call was taken Ms. Holliday introduced Staff and guest introduced themselves.

Ms. Holliday conducted a roll call. The following persons were present and online a quorum was not present for those Board members in attendance:

Board Members In Person

Consortium Board

Montgomery County – Mary Biggs, Chair
Bland County – Dr. Eric Workman
Floyd County – Linda Millsaps
Galax City – Mike Larrowe
Grayson County – Michael Hash
Pulaski County – Laura Walker

Workforce Development Board

Mike Miller, Chair
Karen Akers – Alternate Christy Lowe
Howard Bartholomay
Thad Austin
Jeff Dunnack
Carla Pauley
Jeff Dunnack
Joy Butler
Bryan Phipps
Phil Hull
Mary Anne Holbrook
Nicole Hair
Shannon Mutter
Martha Rasnake
Jay Williams
Vicky Collins
Tim McVey
John Overton
Jordan Loupe
Brad Rodriguez

Board Members & Guests Online

Consortium Board Online

WDB Online

Stephanie Hoer – Alternate Mary Ann
Gilmer

Guests Online

Staff

Marty Holliday
Kimber Simmons
Renee Sturgill
Jenny Bolte
Angi Chandler
Kathy Pickel
Madison Clark
Joewell Jackson
Leta Bradley

Guests

Beth Carico
Christina Tyler
Leo Molina
Phyllis Conner
Elli Travis
Brandi Williams
Angel Henderson

The WDB had a quorum. The Consortium Board did not have a quorum and the Executive Committee will meet at the end of the general meeting.

APPROVAL OF AGENDA

For the WDB made a motion to approve the agenda as presented by Mr. Austin with a second from Ms. Collins. Motion was passed.

APPROVAL OF CONSENT AGENDA

For the WDB made a motion to approve the consent agenda as presented by Mr. Williams with a second from Mr. Overton. Motion was passed.

PUBLIC COMMENTS

Ms. Biggs opened the floor to public comment. Hearing none, she proceeded with the next item on the agenda.

GUEST SPEAKER: Mary Ann Holbrook gave an overview of the new Ready SWVA Project.

WDB COMMITTEE REPORTS

One-Stop Operations Committee:

Mr. Williams, Chair asked Ms. Holliday to update of the RFP. Ms. Holliday Reminded the members that this was the year for a new RFP for Program Operator. She noted that this year the RFP would be for a single operator to do all WIOA programs for the whole region. The One-Stop Operations Committee and the Youth Committee had reviewed the RFP. She also talked through the timeline and process. Chair Miller noted that action from the board was required. Mr. Williams made the motion to accept the new RFP as presented. Ms. Collins seconded the motion. The motion passed. Mr. Phipps abstained.

Strategic Planning Committee:

Ms. Holliday presented the draft Appendix D and related documents, noting that the Strategic Planning Committee had reviewed the documents. She explained that due to timing, the Executive Committees of both boards would have final approval before submitting to the state. A brief discussion followed. Ms. Collins made the motion to accept the draft plan (noting that work was continuing) and to grant approval for the Executive Committee to take final action in January. Mr. Williams seconded the motion. The motion passed.

Training Provider Committee:

Ms. Holliday told the members that normally they would be approving training providers & programs for the coming calendar year and although some data was collected, the State has notified local boards that all training programs and providers will be approved until June 30, 2023 as they are waiting on a new state policy. She asked the members to review the new programs in the packet as these would need to be approved. Mr. Overton made the motion to approve all new training programs. Mr. Williams seconded the motion and the motion passed.

CONSORTIUM BOARD

Chairs Miller and Biggs discussed that for several months the Executive Committees have been exploring the possibility of a non-profit arm of the Consortium Board. Ms. Holliday noted that at the September meeting Mr. Larrowe had asked for a summery of the purpose of the non-profit, which was in the packet. At the March Consortium Board meeting this issue would be discussed in more detail.

Ms. Holliday brought the members attention to the letters to school superintendents included in the packet. She reminded the Consortium Board members of the YouthBuild discussion held in September and that this is a result of that discussion.

EXECUTIVE DIRECTOR SUMMARY

Ms. Holliday discussed proposed 2022 Meeting schedule changes, noting that any permanent changes would take a bi-law change. Consensus was to move forward with the schedules presented.

PARTICIPANT PRESENTATIONS

Personal stories were presented by several program participants (past and current), some in person and some via recordings.

STRATEGIC THINKING Elli Travis

Ms. Travis presented the outcomes of the June Strategic Thinking retreat and their impact on the update of the strategic plan and the proposed non-profit.

NEXT MEETING

Ms. Holliday stated the next meeting would be:

WDB – February 22, 2023 (virtual) beginning at 10am

Consortium Board – March 17, 2023 (in-person at the Wytheville Meeting Center) beginning at 10am

ADJOURNMENT

The official meeting of the WDB and Consortium Board was adjourned at 11:34 am for lunch and a presentation of the Strategic Plan.

CALL TO ORDER OF THE CB EXECUTIVE COMMITTEE MEETING: Due to a lack of quorum the Consortium Board Executive Committee was called at 11:40 am to take action on all items that needed Board approval. As per By-Laws of each Board, the Executive Committees may take action on behalf of the board when needed. The following Executive Committee Members were physically in attendance: Ms. Biggs, Ms. Walters, and Mr. Workman. Items that passed: Consent Agenda, the Meeting Agenda, the RFP for PY23 Program Operator and the draft Strategic Plan.

STRATEGIC PLAN UPDATE

Ms Holliday & staff presented the new goals, the changes in strategies and action items and the work that has happened during the last year and a half.

Respectfully Submitted,



Marty Holliday
Executive Director