

# New River/Mount Rogers Workforce Development Area Consortium Board

## INFORMATIONAL MEETING MINUTES

May 18, 2022

A meeting of the NR/MR WDA Consortium Board was held on May 20, 2020 via ZOOM meeting due to Governor Northam Stay Home Orders because of COVID-19. Those in attendance were as follows:

<u>Board Members</u>	<u>Staff</u>	<u>Guests</u>
Mary Biggs, Chair Linda Millsap – Floyd Mike Larrowe - Galax Perry Martin - Giles Laura Walters – Pulaski Charlie Hargis - Washington	Marty Holliday Beverly Suthers Jenny Bolte Kimber Simmons	Mike Miller – WDB Chair Beth Carico - People Inc. Stephanie Hoer – Goodwill Inc.  On-line: Leo Molina – Goodwill Inc.

At 10:06 am, Chair Biggs called the meeting to order with a moment of reflection.

Chair Biggs asked Ms. Holliday to call the roll. A quorum was not present.

Next Chair Biggs asked if anyone in attendance wished to address the Board during the Public Comment Period. Hearing none, she proceeded with the agenda.

Without having a quorum for the meeting, Ms. Holiday reviewed the Draft PY'22 Budget, PY'22 Contract Award and Funding Allocation recommendations and the PY'22 Fiscal Agent Agreement with those in attendance.

- **Review Draft PY'22 Budget** – Ms. Holiday informed the budget was based on estimated State Allocation and estimated carryover from the Program Operators. She hoped to have State Allocation numbers by the end of the week, but based the budget on an estimated cut of 10% in funding. The Workforce Development Board approved the PY'22 Budget as presented during their April 2022 Board Meeting. A brief discussion followed. Without a quorum no action was taken.
- **Review PY'22 Contract Award and Funding Allocation Recommendations** –Ms. Holliday informed the Board that the PY22 Contract amounts were based on the budget and pre-defined methodology. The One-Stop Operations Committee (which has two Consortium Board members on it) and the Youth Committee have reviewed the proposed amounts. The Workforce Development Board approved the PY'22 Contract Award and Funding Allocation Recommendations as presented during their April 2022 Board Meeting. A brief discussion followed. Without a quorum no action was taken.
- **Review PY'22 Fiscal Agent Agreement** – Ms. Holiday stated the Fiscal Agent agreement

is approved annually Approval would be needed to continue services, Ms. Holliday will reach out to the Executive Committee to continue services for PY22.

- **Region-Wide MOU** – Ms. Holiday stated that an MOU was required by law and every three years it was up for renewal. The One-Stop Operations Committee had reviewed this and the WDB approved it at their April 2022 meeting. Technically this was a WDB decision, but she always brought it to this Board for approval since Chair Biggs had to sign it.

Chair Miller informed the Board that the WDB had approved the PY'22 Draft Budget and the PY'22 Contract Award and Funding Allocation recommendations. There would not be another WDB meeting until August.

Ms. Holliday preceded to update the Board on the Executive Summary and Informational items.

Ms. Carico, updated the Board on the One Stop Operations with ?? providing the Success Story.

Ms. Bolte updated the Board on current Grants and a success story.

Chair Biggs opened the floor for Board member time.

Chair Biggs proceeded to highlight the next meeting on September 21, 2022 which would also be in person at the Wytheville Meeting Center.

The meeting of the Consortium Board was adjourned at 11:12 am.

Respectfully Submitted,



Marty Holliday  
Executive Director