

New River/Mount Rogers Workforce Development Board

INFORMATIONAL MINUTES

October 27, 2021

CALL TO ORDER

Chair Miller called to order the regular meeting of the NRMR Workforce Development Board at 10:04 am on October 27, 2021.

ROLL CALL

Ms. Suthers conducted a roll call. The following persons were present:

Board Members

Mike Miller, Chair	<i>Alternate</i>
Jay Williams, Vice-Chair	Roland Hall
Karen Akers	
Joy Butler	<i>Online Attendees</i>
Jeff Carter	Jordan Loupe
Jeff Dunnack	Aaron Vaughn
Mary Ann Gilmer	Howard Bartholomay
Rob Goldsmith	
Mary Anne Holbrook	
Timothy McVey	
Shannon Mutter	
Martha Rasnake	
Jimmy Smith	

Staff

Marty Holliday
Beverly Suthers
Jenny Bolte
Della Wheeler, *Online*

Guests

Mary Biggs, CLEO Chair, *Online*
Phyllis Conner
Elizabeth Carico
Jon Cash, *Online*
Christy Lowe, *Online*

A quorum was not met.

EXECUTIVE COMMITTEE MEETING was called to order at 10:10 with the following Executive Committee Members in attendance: Mr. Miller, Mr. Williams, Ms. Rasnake, Mr. Dunnack, Mr. McVey.

APPROVAL OF AGENDA

Mr. Dunnack made the motion to approve the Agenda as presented with a second from Mr. Williams. The motion was passed unanimously.

CONSENT AGENDA

Mr. Williams made the motion to approve the Consent Agenda as presented with a second from Mr. Dunnack. The motion was passed unanimously.

COMMITTEE REPORTS

- **Budget and Administration Committee:**

Ms. Holliday reviewed the Final PY21 Budget with the Executive Committee. Mr. Dunnack made a motion to approve the Final PY21 Budget as presented with a second from Ms. Rasnake. The motion was passed unanimously.

- **One-Stop Operations & Delivery Committee:**

Ms. Holiday reviewed the PY21 Contract Modifications for Adult and Dislocated Worker effective November 1, 2021. Mr. McVey made the motion to approve the PY21 Contract Modifications for the Adult and Dislocated Worker as presented with a second from Mr. Williams. The motion was passed unanimously.

- **Youth Committee:**

Ms. Rasnake reviewed the PY21 Contract Youth Modifications effective November 1, 2021 and made a motion to approve as presented with a second from Mr. Williams. The motion was passed unanimously.

EXECUTIVE COMMITTEE MEETING was adjourned at 10:18 continuing with the WDB Meeting.

COMMITTEE REPORTS

Ms. Holiday informed that the Strategic Plan was not approved at the last State Workforce Board because it was held via ZOOM and there must be a quorum in the room.

CONSORTIUM BOARD UPDATE

Ms. Biggs, Consortium Board Chair, informed the Board that it was fully certified for two years. She thanked the staff for all the hard work that went into the certification process and the WDB for their work and dedication to the region.

EXECUTIVE DIRECTOR SUMMARY

Ms. Holliday asked Ms. Bolte to highlight the DHCD and the Good Jobs grant.

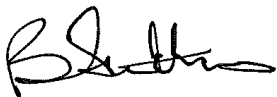
PARTNER REPORTS

Reports for the following partner agencies were given: Adult Education, Ms. Mutter; Community Based Organizations, Mr. Goldsmith and Ms. Holbrook; Institute of Higher Education, Mr. Hall; Job Corp, Mr. Loupe; Virginia's Employment Services, Ms. Akers and Ms. Connor; WIOA Title 1 Programs, Ms. Carico and Mr. Cash; Special Grants, Ms. Holliday & Ms. Bolte.

ADJOURNMENT

Chair Miller stated that as of now the next meeting would be an in person meeting with the Consortium Board On December 1, 2021 at the Wytheville Meeting Center at 10:00 am. Next Chair Miller highlighted the travel reimbursement forms located in the packet. With no further business to discuss, the meeting was adjourned at 10:59 a.m.

Respectfully Submitted,



Beverly Suthers,
Workforce Operations Coordinator