

# New River/Mount Rogers Workforce Development Board

## INFORMATIONAL MINUTES

August 25, 2021

### CALL TO ORDER

Chair Miller called to order the regular meeting of the NRMR Workforce Development Board at 10:03 am on June 23, 2021. Although the Governor's COVID19 Pandemic Emergency Order has been lifted, with the increase in COVID19 numbers in the region, the meeting was via ZOOM for informational purposes. The Roll Call was used for agreement of the ZOOM meeting and introductions. No actions were taken at the meeting.

### ROLL CALL

Ms. Suthers conducted a roll call. The following persons were present:

#### Board Members

Mike Miller, Chair	Phil Hull
Jay Williams, Vice-Chair	Josh Lewis
Karen Akers	Jordan Loupe
Pam Allison	Martha Rasnake
Howard Bartholomay	Bradley Rodriguez
Joy Butler	Aaron Vaughn
Shirley Carlson	
Jeff Carter	
Vicky Collins	
Brooks Dawson	
Jeff Dunnack	
Mary Ann Gilmer	
Rob Goldsmith	

#### Staff

Marty Holliday  
Beverly Suthers  
Della Wheeler  
Jenny Bolte

#### Guests

Mary Biggs, CLEO Chair  
Jeff Dinger, Guest Speaker  
Sue Johnson  
Elizabeth Carico  
Jon Cash  
Brenda Rigney  
Shannon Mutter  
Kathy Malone

### APPROVAL OF AGENDA

Chair Miller called for a motion to approve the Agenda. Mr. Hughes made the motion to approve the Agenda as presented with a second from Mr. Goldsmith. The motion was passed unanimously.

### CONSENT AGENDA

No action was taken at this time. The Consent Agenda will be approved at the new Workforce Development Board Meeting in October.

### PUBLIC COMMENT

Chair Miller asked if anyone in the audience wished to address the Board during the public comment period. Hearing none, he proceeded with the agenda.

### GUEST SPEAKER

Jeff Dinger, Giles County, with assistance from Sue Johnson and Mr. Williams presented information concerning from the Giles County Summer Youth Employment Program.

## COMMITTEE REPORTS

- **Budget and Administration Committee:**
  - Ms. Holliday reviewed completing the Statement of Economic Interest form with the Board members. She will email the forms to the Board members. All forms need to be returned to her prior to 9/30/21.
- **One-Stop Operations & Delivery Committee:**
  - **Center Certification:** Ms. Holliday stated that all seven Centers will be presented to the State Workforce Board for approval at their next meeting. She thanked everyone for all the hard work in making the certification of seven centers happen.
- **Strategic Planning Committee:**
  - Ms. Holliday reviewed the State approval process for the Strategic Plan.
- **Training Provider Committee:**
  - In the absence of Mr. McVey, Ms. Holliday reviews the Training Program Recertification timeline and the new program for Wytheville Community College; Human Services, Substance Abuse. The Training Provider Committee will be voting on the new program at their next meeting.

## COMMITTEE ASSIGNMENTS

The Committee Assignments are included in the Board Packet along with an explanation of each committee. For the most part, everyone has stayed in their original committees which are appointed by the Board Chair. The Executive Committee members are voted on.

## CONSORTIUM BOARD UPDATE

Ms. Biggs, Consortium Board Chair, stated that the State is requiring additional paperwork to certify the Boards. She is hoping that all paperwork has now been completed and will be accepted by the State.

## EXECUTIVE DIRECTOR SUMMARY

Ms. Holliday asked the Board members to review Ms. Simmons Business Services report in order to get an idea of all the activity in the area with businesses.

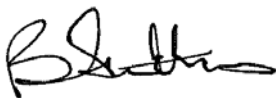
## PARTNER REPORTS

Reports for the following partner agencies were given: Adult Education, Ms. Carlson (this is her last meeting on the Board due to retirement); Community Based Organizations, Mr. Goldsmith and Mr. Hull; Job Corp, Mr. Loupe; TANF Programs, Vicky Collins; Title 1 Rehabilitation Act of 1973, Ms. Allison; Virginia's Employment Services, Ms. Akers; WIOA Title 1 Programs, Ms. Carico and Mr. Cash; Special Grants, Ms. Holliday & Ms. Bolte.

## ADJOURNMENT

Ms. Holliday stated the next scheduled WDB meeting would be on October 27, 2021. Currently she is unaware if the Governor will be issuing COVID19 restrictions by this meeting. She stated the Executive Committee would need to meet in person on voting items unless ZOOM meetings are allowed. The December meeting has been moved to December 1, 2021 so additional space can be provided for proper social distancing. Please reach out to Ms. Holliday with any questions. With no further business to discuss, the meeting was adjourned at 11:58 a.m.

Respectfully Submitted,



Beverly Suthers,  
Workforce Operations Coordinator