

New River/Mount Rogers Workforce Development Board

MEETING MINUTES

February 24, 2021

CALL TO ORDER

Chair Miller called to order the regular meeting of the NRMR Workforce Development Board at 10:03 am on February 24, 2021 via ZOOM due to the COVID19 Pandemic.

ROLL CALL

Ms. Suthers conducted a roll call. The following persons were present:

<u>Board Members</u>		<u>Staff</u>
Mike Miller, Chair	Jordan Loupe	Marty Holliday
Pam Allison	Timothy McVey	Beverly Suthers
Howard Bartholomay	Robert Pierce	Della Wheeler
Shirley Carlson	Martha Rasnake	Jenny Bolte
Vicky Collins	Jimmy Smith	
Heather Duncan	Terry Smusz	<u>Guests</u>
Jeff Dunnack	Mark Tapp	Mary Biggs
Mary Ann Gilmer	Aaron Vaughn	Elizabeth Carico
Rob Goldsmith	Jay Williams	Trent Moore
Barry Hollandsworth	<u>Alternate</u>	
Josh Lewis	Christina Lowe	

A quorum was present.

APPROVAL OF AGENDA

Mr. Goldsmith made the motion to approve the Agenda as presented with a second from Mr. Dunnack. The motion was passed unanimously.

APPROVAL OF CONSENT AGENDA

Ms. Holliday highlighted the 40% training requirement from the Operations Report. She stated that out of the 15 Boards in the state, the New River Mount Rogers Region was one of the top performers statewide. She commended the Program Operators for their hard work during the Pandemic. Mr. Hollandsworth made the motion to approve the Consent Agenda previously distributed with a second from Mr. Williams. The motion was passed unanimously.

PUBLIC COMMENT

Chair Miller asked if anyone in the audience wished to address the Board during the public comment period. Hearing none, he proceeded with the agenda.

GUEST SPEAKER

Jan Huffman and Buffie Jones presented "Preparing Bristol Virginia Public School Students for the Regional Workforce. A brief discussion followed.

COMMITTEE REPORTS

- **One-Stop Operations & Delivery Committee:**
 - **Draft MOU:** Ms. Holiday informed the Board that it was time to complete another Partner MOU by June 30, 2021. She reviewed the MOU document with the Board
 - **Performance:** Ms. Holliday highlighted the Measurable Skills Gain performance numbers.
 - **Center Certification:** Ms. Holliday stated that three teams of three will be conducting the Center Certifications this year. The teams have completed orientation and will proceed with the certification process. Centers that are not certified by the end of the year cannot have funds expended, including salaries.
- **Strategic Planning Committee:** Ms. Holliday informed the Board that the Strategic Plan will continue to be a Draft until it is approved by the state.
 - **Strategic Plan Timeline and Approval of the Draft Strategic Plan:** The timeline was reviewed by the Board. Mr. Williams made a motion to approve the Draft Strategic Plan as presented with a second from Ms. Smusz. Motion was passed unanimously.

CONSORTIUM BOARD UPDATE

Ms. Biggs, Consortium Board Chair, informed the Workforce Development Board that elections were conducted at the January 2021 meeting of the Consortium Board and that she would be continuing in her role as Chair.

EXECUTIVE DIRECTOR SUMMARY

Ms. Holliday reviewed the executive summary and highlighted Ms. Simmons work with Business Services.

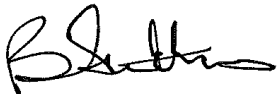
PARTNER REPORTS

Reports for the following partner agencies were given: Adult Education, Ms. Carlson; Career & Technical Education, Mr. Hollandsworth; Community Based Organizations, Ms. Smusz and Mr. Goldsmith; Economic & Community Development, Josh Lewis; Job Corp, Mr. Loupe; TANF Programs, Vicky Collins; Title 1 Rehabilitation Act of 1973, Pam Allison; Virginia's Employment Services, Ms. Lowe; WIOA Title 1 Programs, Ms. Carico and Mr. Moore; Special Grants, Ms. Holliday & Ms. Bolte.

ADJOURNMENT

Chair Miller highlighted the next scheduled ZOOM WDB meeting on April 28, 2021. With no further business to discuss, the meeting was adjourned at 11:35 a.m.

Respectfully Submitted,



Beverly Suthers,
Workforce Operations Coordinator