

Joint Meeting of the New River/Mount Rogers Workforce Development Board and Consortium Board

MEETING MINUTES

December 1, 2021

CALL TO ORDER

Chair Miller and Chair Biggs, respectively, called to order the Joint meeting of the NRMW Workforce Development Board and the Consortium Board at 10:06 am on December 1, 2021 in person at the Wytheville Meeting Center and online via Zoom.

MOMENT OF REFLECTION

Chair Biggs lead the Boards in the Pledge of Allegiance and in a moment of reflection.

ROLL CALL

Ms. Suthers conducted a roll call. The following persons were present and online a quorum was not present for those Board members in attendance:

Board Members In Person

Consortium Board

Montgomery County – Mary Biggs, Chair
Bland County – Dr. Eric Workman
Floyd County – Linda Millsaps
Grayson County – Kenneth Belton
Galax City – Mike Larrowe
Pulaski County – Laura Walker

Workforce Development Board

Mike Miller, Chair
Karen Akers
Howard Bartholomay
Nova Tucker, Alternate Pam Allison
Jeff Carter
Heather Duncan
Jeff Dunnack
Stephanie Hoer, Alternate Mary Ann Gilmer
Robert Goldsmith
Phil Hull
Rowland Hall, Alternate Perry Hughes
Josh Lewis
Shannon Mutter
Martha Rasnake

Board Members & Guests Online

Consortium Board Online

Giles County – Perry Martin
Smyth County – Lori Deel

WDB Online

Mary Ann Holbrook
Jordan Loupe
Timothy McVey

Guests Online

Sarina Roberts
Nancy Gibson
Christina Tyler
Angela Gentry
Angela Harrell
Christy Mendezza
Dee Crenshaw
Leo Molina, Jr.
Chip Hanks

Staff

Marty Holliday
Beverly Suthers
Della Wheeler
Kimber Simmons
Renee Sturgill
Jenny Bolte
Elizabeth Annie
Angi Chandler
Kathy Pickel
Madison Cooper
Joewell Jackson
Ashley Simpkins, Intern

Guests

Beth Carico
Jon Cash
Gwendolyn Johnson
Diane Gray

Quorum was not met.

CALL TO ORDER OF THE EXECUTIVE COMMITTEE MEETING: Due to a lack of quorum the Executive Committee of the WDB and Consortium Boards was called at 10:25 am to take action on all items that needed Board approval. As per By-Laws of each Board, the Executive Committees may take action on behalf of the board when needed. The following Executive Committee Members were physically in attendance: For the WDB: Mr. Miller, Ms. Rasnake, Mr. Dunnack and

Mr. Bartholomay (four out of seven). For the Consortium Board: Ms. Biggs, Mr. Belton, Dr. Workman and Ms. Walters (four out of five).

APPROVAL OF AGENDA

For the Consortium Board made a motion to approve the agenda as presented by Dr. Workman with a second from Ms. Walker. Motion was passed.

For the WDB made a motion to approve the agenda as presented by Mr. Dunnack with a second from Mr. Bartholomay. Motion was passed.

APPROVAL OF CONSENT AGENDA

For the Consortium Board made a motion to approve the consent agenda as presented by Dr. Workman with a second from Mr. Belton. Motion was passed.

For the WDB made a motion to approve the consent agenda as presented by Mr. Dunnack with a second from Mr. Bartholomay. Motion was passed.

PUBLIC COMMENTS

Ms. Biggs opened the floor to public comment. Hearing none, she proceeded with the next item on the agenda.

WDB COMMITTEE REPORTS

One-Stop Operations Committee: The chair of the committee, Mr. Williams was not present, in his absence Ms. Holliday highlighted the need to move \$180,000 from DLW Funding to Adult Funding. This money would be split by both program operators using the standard allocation method. Ms. Holliday stated that this would be the first time funds have been requested to transfer and would need action by both Boards. She also asked that both boards approve the PY21 Contract Modifications to Adult and DLW.

For the WDB: Mr. Dunnack made a motion to approve transferring DLW funds to Adult and to approve and the PY21 Contract modifications as presented. Ms. Rasnake seconded the motion. Motion was passed.

For the Consortium Board: Ms. Walker made a motion to approve transferring DLW funds to Adult and to approve the PY21 Contract modifications as presented. Dr. Workman seconded the motion. Motion was passed.

Ms. Suthers reviewed the PY20 Year End Performance with the boards.

Training Provider Committee: Because of ZOOM issues (no sound from virtual attendees and the chair of the committee, Mr. McVey was on zoom) Ms. Holliday updated the WDB on the Approved Training Providers. Ms. Wheeler developed a new process to obtain required information for the training providers. Currently the Board Office is still gathering required data for all the training providers. Ms. Holliday is putting forward those training providers who have supplied all required information to be approved for the next year. She also asked for provisional approval for the training providers that had submitted most of the required data, that once all data was received, these providers/programs could also be added to the list. Ms. Holliday then reminded the Boards that Adults and DLW can ONLY be put into an approved training provider. Mr. Dunnack made a motion to approve the Training Provider list as presented, with a second from Ms. Rasnake. Motion was passed.

ADJOURNMENT OF THE EXECUTIVE COMMITTEE: At 10:45am the Executive Committee Meetings for the WDB and Consortium Board were adjourned and the rest of the informational part of the Joint Meeting continued.

CONSORTIUM BOARD

Ms. Holliday reviewed Ms. Simmons Business Services Report and Local Support Funding and provided a list of localities who are supporting Business Services. She will be visiting localities again this year prior to areas budget process. She is willing to come to any jurisdictions Board Meetings to discuss the work that Ms. Simmons is providing all the localities.

EXECUTIVE DIRECTOR SUMMARY

Ms. Holliday discussed proposed 2022 Meeting schedule changes. She would like to try the schedule for one year there is a change to the Bi-Laws. All agreed to try the revised schedule to see if the required work of the Boards could be accomplished.

PARTNER REPORTS

Reports for the following partner agencies were given: Adult Education, Ms. Mutter & Ms. Gray; Community Based Organizations, Mr. Goldsmith; Economic & Community Development, Mr. Lewis; Title 1 Rehabilitation Act of 1973, Ms. Tucker; Virginia's Employment Services, Ms. Akers; WIOA Title 1 Programs, Ms. Carico and Mr. Cash; Special Grants, Ms. Bolte; Success Story, Ms. Carico & Ms. Bolte

NEXT MEETING

Ms. Holliday stated the next meeting would be:

WDB – February 23, 2022 (virtual) beginning at 10am

Consortium Board – March 16, 2022 (in-person at the Wytheville Meeting Center) beginning at 10am

ADJOURNMENT

The official meeting of the WDB and Consortium Board was adjourned at 11:34 am for lunch and a presentation of the Strategic Plan.

Respectfully Submitted,



Beverly Suthers,
Workforce Operations Coordinator