

New River/Mount Rogers Workforce Development Area Consortium Board

MEETING MINUTES
September 15, 2021

CALL TO ORDER

Chair Biggs called to order the regular meeting of the NRMR Workforce Development Area Consortium Board at 10:02 am on September 15, 2021 in person and online via Zoom.

MOMENT OF REFLECTION

Chair Biggs lead the Board in a moment of reflection.

ROLL CALL

Ms. Suthers conducted a roll call. The following persons were present and online a quorum was present for those Board members in attendance:

<u>Board Members In Person</u>	<u>Board Members Online</u>	<u>Staff</u>
Montgomery County – Mary Biggs, Chair	Giles County – Perry Martin	Marty Holliday
Bland County – Dr. Eric Workman	Radford City – David Horton	Beverly Suthers
Grayson County – Kenneth Belton		Jenny Bolte
Smyth County – Lori Deel	<u>Guests Online</u>	Kimber Simmons
Washington County – Charlie Hargis	Beth Carico, People Inc.	Della Wheeler - Online
Bristol City – Neal Osborne	Jon Cash, Goodwill Industries	Ashley Simpkins - Online
Galax City – Mike Larrowe	Jeff Dinger, Guest Speaker	

APPROVAL OF CONSENT AGENDA

A motion was made to approve the consent agenda as presented by Dr. Workman with a second from Mr. Osborne. Motion was passed with a called vote: Bland – yes, Giles – yes, Grayson – yes, Smyth – yes, Washington – yes, Bristol – yes, Galax – yes, Radford – yes.

PUBLIC COMMENTS

Ms. Biggs opened the floor to public comment. Hearing none, she proceeded with the next item on the agenda.

GUEST SPEAKER

Jeff Dinger spoke concerning the Giles County Summer Youth Employment Program. Ms. Holliday will email the Board members Mr. Dinger's contact information.

FINAL PY21 BUDGET

Ms. Holliday reviewed the Final PY21 Budget with carryovers included. She stated that RSVP Funds were included in the final budget, but this could change due to the fact that the reimbursement process is very slow. The Fiscal Agent up fronts all costs and the slow process has put them at financial risk. The VCCS is very supportive of the work being done with this grant and is looking for ways for the grant to continue. Ms. Deel made a motion to approve the final budget as presented with a second from Mr. Osborne. Motion was passed with a called vote: Bland – yes, Giles – yes, Grayson – yes, Smyth – yes, Washington – yes, Bristol – yes, Galax – yes, Radford – yes.

PY21 CONTRACT MODIFICATIONS

Ms. Holliday stated that due to COVID19 Pandemic there were large carryovers from last year. Additional funds have been added to both Program Operators using the established formula. Dr. Workman made a motion to approve the PY21 Contract Modifications as presented with an effective date of October 1, 2021 with a second from Mr. Osborne. Motion was passed with a called vote: Bland – yes, Giles – yes, Grayson – yes, Smyth – yes, Washington – yes, Bristol – yes, Galax – yes, Radford – yes.

WORKFORCE DEVELOPMENT BOARD UPDATE

Mr. Miller, WD Board Chair, stated that administrative work with Board Certification and Budget has been the main focus of the WDB.

EXECUTIVE DIRECTOR SUMMARY

Ms. Holliday reviewed the executive summary highlighting Funding Updates and Certifications. The WDB Board Certification has been sent submitted. Due to changes in the WDB Certification process, Ms. Holliday asked if the Board would approve a onetime four-year term extension for those Board members coming on June 30, 2022. Ms. Deel made a motion to approve a onetime four-year extension with a second from Dr. Workman. Motion was approved.

The Strategic Plan update and Center Certifications have also been submitted. All certifications will go before the State Workforce Board on Tuesday, September 21, 2021. Ms. Holliday hopes that by the next meeting all certifications will be completed and approved.

Ms. Holliday stated that three jurisdictions have provided financial support for Business Services. She asked if any Board members had any questions to please contact her.

Next Ms. Holliday informed the Board of several grant opportunities through an EDA Grant Application. She was looking for permission to pursue those grant opportunities. Mr. Larowe made a motion to move forward with these funding opportunities with a second from Dr. Workman. Motion was passed with a called vote: Bland – yes, Giles – yes, Grayson – yes, Smyth – yes, Washington – yes, Bristol – yes, Galax – yes.

INFORMATIONAL ITEMS

Ms. Carico provided the One-Stop Operator report, program updates. Before Mr. Cash could provide his program information, there was a power outage. Ms. Holliday and Ms. Bolte provided Grants updates. Ms. Simmons provided the Business Services update to those in the room.

CONSORTIUM BOARD MEMBERS TIME

Mr. Larowe thanked Board Staff for their openness in providing information to the Board members. He brought to the board's attention to the award for God's Storehouse Soup Kitchen. Through this discussion Jenny Bolte told the board that through co-enrollments with several programs with People, Inc, the POWER grant had served 17 individuals that were referred to us by God's Storehouse.

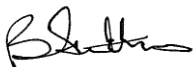
NEXT MEETING

Ms. Holliday stated the next meeting would be Joint Meeting in person at the Wytheville Meeting Center on December 1, 2021 at 10 am. Ms. Holliday then reminded the Board members in attendance to complete their Travel Documents for processing.

ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 11:59 am.

Respectfully Submitted,



Beverly Suthers,
Workforce Operations Coordinator