

# New River/Mount Rogers Workforce Development Area Consortium Board

## MEETING MINUTES

March 17, 2021

### CALL TO ORDER

Chair Biggs called to order the regular meeting of the NRMR Workforce Development Area Consortium Board at 10:06 am on March 17, 2021 via ZOOM due to the COVID19 Pandemic. Chair Biggs read Section 2.2-3708.10 of the Code of Virginia, as amended, permits members of the New River/Mount Rodgers Workforce Development Area Consortium Board to participate in this scheduled meeting of the board on March 17, at 10:06 a.m. through electronic communication, via Zoom due to the continuing COVID-19 pandemic. Dr. Workman made the motion to approve the continued use of a virtual meeting format. Mr. Belton seconded the motion. A roll call vote was taken and the motion passed unanimously.

### MOMENT OF REFLECTION

Chair Biggs called for a moment of reflection

### ROLL CALL

Ms. Suthers conducted a roll call. The following persons were present and a quorum was present:

#### Board Members

Mary Biggs, Chair – Montgomery County  
Dr. Eric Workman – Bland County  
Linda Milsaps – Floyd County  
Mike Larrowe – Galax City  
Perry Martin – Giles County  
Kenneth Belton – Grayson County  
Charlie Hargis – Washington County

#### Staff

Marty Holliday  
Beverly Suthers  
Della Wheeler  
Jenny Bolte

#### Guests

Mike Miller – WDB Chair  
Joanie McCleary, People Inc.  
Trent Moore, Goodwill Industries

### APPROVAL OF CONSENT AGENDA

Chair. Biggs asked Ms. Holliday to review the Operational Summary. Ms. Holliday reviewed the latest Performance Charts and the 40% training requirement.

Mr. Belton made a motion to approve the consent agenda as presented with a second from Mr. Larrowe. Motion was passed.

### PUBLIC COMMENT

Chair Biggs asked if anyone in the audience wished to address the Board during the public comment period. Hearing none, she proceeded with the agenda.

### COMMITTEE ASSIGNMENTS

Chair Biggs reviewed the Committee Assignments and asked if any present had concerns pertaining to the assignments. Hear none, Chair Briggs proceeded with the agenda.

### WORKFORCE DEVELOPMENT BOARD UPDATE

Mr. Miller, WD Board Chair, stated that the Strategic Plan has been submitted and the Center Certification Process had begun.

## **EXECUTIVE DIRECTOR SUMMARY**

Ms. Holliday reviewed the executive summary informing the Board. She showed the Board where the Strategic Plan sat on the vcwnr.com website. She stated the Plan was listed in sections so that each section could be focused on individually. She then reviewed the Center Certification process.

## **INFORMATIONAL ITEMS**

Ms. McCleary provided the One-Stop Operator report, program updates, and shared the Success Story. Mr. Moore provided program information and a new case manager was hired in the Giles area. Ms. Holliday and Ms. Bolte provided Grants updates. Ms. Holliday provided the Business Services update due to the fact Ms. Simmons was involved in a hiring event. Ms. Holliday stated that Business Services work did not stop due to COVID19 Pandemic and that Ms. Simmons was working on customized training for both large and small corporations. Chair Biggs asked that Ms. Simmons be informed that her work was appreciated.

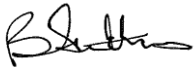
## **CONSORTIUM BOARD MEMBERS TIME**

Chair Biggs asked if any members of the Consortium Board wished to address the Board during the member's time. Mr. Martin of Giles County stated he coordinates the VT Pathways to Future Engineers for First Generation college students. This is all expense paid for Virginia students interested in the engineer field. Applications are currently being taken. A brief discussion followed. For additional information contact [pathways@vt.edu](mailto:pathways@vt.edu).

## **ADJOURNMENT**

Chair Biggs highlighted the next scheduled WDB meeting schedule with Board members. She stated if members wished to pursue a meeting in person to let either Ms. Holliday or herself know. Mr. Larrowe would like Ms. Holliday to evaluate if there was a safe way to meet in person for the next meeting. With no further business to discuss, the meeting was adjourned at 11:22 a.m.

Respectfully Submitted,



Beverly Suthers,  
Workforce Operations Coordinator