

# New River/Mount Rogers Workforce Development Area Consortium Board

## March 18, 2020 MEETING MINUTES

A meeting of the NR/MR WDA Consortium Board was held on March 18, 2020 at the Wytheville Meeting Center, Wytheville VA. Those in attendance were as follows:

<u>Board Members</u>	<u>Staff</u>	<u>On-Line</u>
Mary Biggs, Chair Eric Workman – Bland Rex Hill - Carroll Rob Gropman – Radford City	Marty Holliday	Perry Martin – Giles Laura Walters – Pulaski Mike Miller – WDB Chair

At 10:02 am, Chair Biggs called the meeting to order.

Chair Biggs asked Ms. Holliday to call the roll. A quorum was not present. Ms. Biggs asked for a motion to call for a meeting the Consortium Board's Executive Committee due to COVID 19 meeting/travelling restrictions. Mr. Workman made the motion. Mr. Hill seconded the motion and the motion was passed.

Chair Biggs asked for a motion to approve the Consent Agenda Items. Mr. Hill made a motion to approve as submitted with a second from Mr. Gropman. Motion was passed.

Chair Biggs next asked Ms. Holiday to continue with the Agenda. Ms. Holliday updated the members present on the Wytheville One-stop. Concluding that efforts were being made to move the One-stop on to the Wytheville Community College Campus and that she would continue to up-date the Board on the situation as it progressed.

Next Ms. Holiday updated the Board the TANF/SNAP Board position. Noting that Mr. Lindsey would be retiring in 2020 and he wanted to be sure that a replacement for this position was taken care of. Ms. Collins had been serving as Mr. Lindsey's alternate. Mr. Workman made the motion to approve the nomination of Ms. Vicki Collins as the TANF/SNAP WDB Representative starting July 1, 2020. Mr. Hill seconded the nomination and the motion passed.

Chair Miller informed the Board that the RFP for PY20 Program Operators Proposals are due back in early March and that funding recommendation would be presented at their May meeting.

Ms. Holliday preceded to update the Board on the Executive Summary and Informational items. She then provided information about grant applications that WDB staff had been working on and asked permission to apply for: ARC POWER at \$1.5 million and Tobacco Commission at no greater than \$275,000. Mr. Workman made the motion to grant staff permission to move forward with the POWER application. Mr. Hill seconded the motion and the motion passed. Mr. Workman made the motion to grant staff permission to move forward with the Tobacco Commission application at no greater than a \$275,000 request. Mr. Gropman seconded the motion and the motion passed.

Ms. Holliday gave a brief overview of other informational items in the packet, noting that due to

COVID19 restrictions staff and program operators were in the process of setting up telecommute working situations and at this time, she had no idea how long this would last, but estimated that the WDB's April meeting and the CBs May meeting would need to be remote. A brief discussion followed on the COVID-19 situation.

Mr. Gropman announced that he was not running for another term and that May would likely be his last meeting with the Board. Chair Biggs thanked him for his service to the region.

The meeting was adjourned at 10:48 am.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Marty Holliday".

Marty Holliday  
Executive Director