

# NEW RIVER/MOUNT ROGERS WORKFORCE DEVELOPMENT BOARD

## MEETING MINUTES

April 29, 2020

A meeting of the New River/Mount Rogers Workforce Development Board was held on April 29, 2020 online via ZOOM because of COVID19 and Governor Northam's Stay Home Orders. Those in attendance were as follows:

### Board Members

Mike Miller, Chair  
Karen Akers  
Pam Allison  
Howard Bartholomay  
Joseph Ferrell  
Alan Freeman  
Mary Ann Gilmer  
Rob Goldsmith  
Perry Hughes  
Josh Lewis

Larry Lindsey  
Jordan Loupe  
Timothy McVey  
Terry Smusz

### Guests

Mary Biggs  
Elizabeth Carico  
Trent Moore

### Staff

Marty Holliday  
Ronnie Martin  
Beverly Suthers  
Della Wheeler  
Jenny Bolte  
Kimber Simmons  
Sharon Layman  
Renee Sturgill

Chair Miller called the meeting to order at 10:05 a.m.

Ms. Suthers called the roll and a quorum was present.

Mr. Goldsmith made the motion to approve the Agenda as presented with a second from Ms. Gilmer. The motions passed unanimously.

Ms. Smusz made the motion to approve the Consent Agenda previously distributed with a second from Mr. Lindsey. The motion passed unanimously.

Chair Miller asked if anyone in the audience wished to address the Board during the public comment period. Hearing none, he proceeded with the agenda.

Chair Miller next called for Committee Reports.

- **Budget and Administration Committee:** Ms. Holliday informed the Board that the First Draft PY20 Budget was compiled without having the State WIOA Allocations for PY20 and without knowing carryover numbers. Carryover numbers won't be available until August. The DOL has released allocation amounts to the States with Virginia receiving a 15% cut. The State will apply calculations on the numbers to be distributed to the different areas. The local areas should know their allocation amounts in the next two weeks. Ms. Holliday also informed the Board that this is the first year she has gone to the jurisdictions requesting Business Support. Some funding from the jurisdictions has been calculated into the budget for those funds. A brief discussion followed. Mr. Ferrell made the motion to approve the First Draft PY20 Budget as presented with a second from Ms. Akers. The motion passed unanimously.

- **One-Stop Operations & Delivery System:** Ms. Holliday informed the Board that the RFP bids had been reviewed by the One-Stop Operations & Delivery System and three reviewers. The proposals were made by current Program Operators for their same areas, there will be no changes. The allocations for the Program Operators for PY20 were computed using the same formula that was used for the past three years. Mr. Loupe made the motion to approve the PY20 Service Delivery and Funding recommendation for the One-stop Operator, DLW Program Operator and Adult Program Operators with a second from Ms. Smusz. Motion was passed unanimously with Ms. Gilmer and Mr. Goldsmith abstaining.
- **Youth Committee:** Ms. Holliday informed the Board that the RFP bids had been reviewed by the Youth Committee and three reviewers. The proposals were made by the current Program Operators for their same areas, there will be no changes. Mr. Ferrell made the motion to approve the PY20 Service Delivery and Funding recommendation for the Youth Program Operators with a second from Ms. Smusz. Motion was passed unanimously with Ms. Gilmer and Mr. Goldsmith abstaining.

Ms. Biggs, Consortium Board Chair, informed the Board that the March 18 Executive Committee met in person with the remainder of the Consortium Board attending via computer. The Executive Committee approved the applying for two grants with a third grant being approved to apply in early April.

Ms. Holliday reviewed the executive summary highlighting the COVID19 Podcasts, an upcoming Virtual Job Fair, and the Portal that was developed by the Pathways grant.

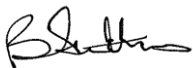
Moving on with the agenda, Chair Miller called for partner reports:

#### PARTNER REPORTS

Reports for the following partner agencies were given: Community Based Organizations, Ms. Smusz and Mr. Goldsmith; Institute for Higher Education, Perry Hughes; Economic & Community Development, Mr. Lewis; Job Corp, Mr. Loupe; TANF Programs, Larry Lindsey; Title 1 Rehabilitation Act of 1973, Ms. Allison; Virginia's Employment Services, Ms. Akers; WIOA Title 1 Programs, Ms. Carico and Ms. Gilmer; Special Grants, Ms. Holliday.

Chair Miller highlighted the next scheduled WDB meeting schedule with Board members. With no further business to discuss, the meeting was adjourned at 11:40 p.m.

Respectfully Submitted,



Beverly Suthers,  
Workforce Operations Coordinator