

New River/Mount Rogers Workforce Development Board

MEETING MINUTES

June 24, 2020

CALL TO ORDER

Chair Miller called to order the regular meeting of the NRMR Workforce Development Board at 10:04 am on June 24, 2020 via ZOOM due to the COVID19 Pandemic and Governor Northam's Stay Home Order.

ROLL CALL

Ms. Suthers conducted a roll call. The following persons were present:

Board Members

Mike Miller, Chair
Pam Allison
Howard Bartholomay
Shirley Carlson
Joseph Ferrell
Mary Ann Gilmer
Rob Goldsmith
Perry Hughes
Josh Lewis
Jordan Loupe
Timothy McVey
John Overton
Terry Smusz

Alternates

Christy Lowe
Vicky Collins

Staff

Marty Holliday
Ronnie Martin
Beverly Suthers
Della Wheeler
Jenny Bolte

Guests

Mary Biggs
Elizabeth Carico
Trent Moore
Brenda Rigney
David Bowers

APPROVAL OF MINUTES FROM LAST MEETING

Mr. Overton made the motion to approve the Agenda as presented with a second from Mr. Goldsmith. The motion was passed unanimously.

APPROVAL OF CONSENT AGENDA

Mr. Goldsmith made the motion to approve the Consent Agenda previously distributed with a second from Mr. McVey. The motion was passed unanimously.

PUBLIC COMMENT

Chair Miller asked if anyone in the audience wished to address the Board during the public comment period. Hearing none, he proceeded with the agenda.

COMMITTEE REPORTS

- **Budget and Administration Committee:** Ms. Holiday informed the Board that the Financial Disclosures must be completed every year as a requirement from both the Federal and State. These will need to be completed by the August Board Meeting. Ms. Holiday asked Mr. Martin, Workforce Development Operations Manager to review the form page by page for the Board members. Forms are to be emailed to Della Wheeler, Administrative Assistant at della.wheeler@vcwnr.com

Next Ms. Holliday informed the Board that the WIOA funding numbers for PY20 had been received with only a 9% budget cut instead of the anticipated 15% that her budget was based upon. Once PY19 carryover figures have been received she plans to present an updated PY20 budget at the August 2020 Workforce Board meeting.

- **One-Stop Operations & Delivery System:** Ms. Holiday addressed the issues of reopening the Virginia Career Works (VCW) Centers. Currently the centers are closed to the public, but staff are in offices and are continuing services. Uniform Guidance for opening the centers has been received and were highlighted by Ms. Holliday. There are tentative plans to open the VCW Radford on July 13 with VCW Bristol opening the following week. Due to the moving of the VCW Wytheville site, an opening date has not been set. The VCW Galax will not be opening due to the small space they have to work. A brief discussion followed.

Due to the high volume of Unemployment, the Virginia Employment Commission has reached out to the local workforce are Boards to provide Wagner-Peyser basic career services until December 2020. Money has been awarded to the local workforce Boards based on the overall percentage of services provides in their areas. A large percentage of basic career services are done in New River/Mount Rogers area, 17% to be exact. A brief discussion followed.

- **Strategic Planning Committee:** Ms. Holliday highlighted the new Strategic Plan timeline
- **Training Provider Committee:** Mr. McVey made a motion to approve two new Training Programs submitted by New River Community College with a second from Mr. Ferrell. The motion passed unanimously.
- **Nomination Committee:** Mr. Goldsmith Chair of the Nomination Committee requested to defer nominations until the August 2020 meeting. The request was granted.

CONSORTIUM BOARD UPDATE

Ms. Biggs, Consortium Board Chair, informed the Board that the March 18 Executive Committee met virtually and that the contract for the Fiscal Agent was extended for one year.

EXECUTIVE DIRECTOR SUMMARY

Ms. Holliday reviewed the executive summary highlighting the status of current grants and possible grants. A brief discussion followed.

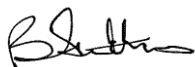
PARTNER REPORTS

Reports for the following partner agencies were given: Adult Education, Ms. Carlson; Community Based Organizations, Ms. Smusz and Mr. Goldsmith; Institute for Higher Education, Perry Hughes; Job Corp, Mr. Loupe; TANF Programs, Vicky Collins; Virginia's Employment Services, Ms. Lowe; WIOA Title 1 Programs, Ms. Carico and Mr. Moore; Special Grants, Ms. Holliday; Pathways Grant, Ms. Bolte.

ADJOURNMENT

Chair Miller highlighted the next scheduled WDB meeting schedule with Board members. With no further business to discuss, the meeting was adjourned at 11:54 p.m.

Respectfully Submitted,



Beverly Suthers,
Workforce Operations Coordinator