

New River/Mount Rogers Workforce Development Area Consortium Board

MEETING MINUTES
September 16, 2020

CALL TO ORDER

Chair Biggs called to order the regular meeting of the NRMR Workforce Development Area Consortium Board at 10:10 am on September 16, 2020 via ZOOM due to the COVID19 Pandemic and Governor Northam's Stay Home Order.

MOMENT OF REFLECTION

Chair Biggs called for a moment of reflection

ROLL CALL

Ms. Suthers conducted a roll call. The following persons were present and a quorum was not present:

Board Members

Mary Biggs, Chair – Montgomery County
Dr. Eric Workman – Bland County
Laura Walters – Pulaski County
Perry Martin – Giles County
Kenneth Belton – Grayson County
Lori Deel – Smyth County

Staff

Marty Holliday
Beverly Suthers
Della Wheeler
Jenny Bolte

Guests

Mike Miller – WDB Chair
Elizabeth Carico, People Inc.
Trent Moore, Goodwill Industries

APPROVAL OF CONSENT AGENDA

Without a quorum present, Chair. Biggs asked if there were any questions concerning the Consent Agenda Items previously distributed. Hearing none, she proceeded with the agenda.

PUBLIC COMMENT

Ms. Holiday asked if anyone in the audience wished to address the Board during the public comment period. Hearing none, she proceeded with the agenda.

COMMITTEE ASSIGNMENTS

Ms. Holliday informed the Board that Chair Biggs had made the committee assignments. If anyone was on a committee that didn't work for them to please let Chair Biggs know by the December 2020 meeting. Reassignments can be made in January after the organizational meeting.

REVIEW/APPROVAL OF FINAL PY'20 BUDGET

Although a quorum was not present, Ms. Holliday reviewed the final budget. The budget reflects the 9% cut which was received in WIOA funding. Grants are being applied for constantly in order to help supplement lost WIOA funds. There were no questions.

REVIEW/APPROVAL OF PY'20 CONTRACT MODIFICATIONS

Ms. Holliday explained to the new members that when the initial draft budget is completed funding allocations and carryover is not known. A contract with the Program Operators must be in place by July 1, so when there is a Final Budget the Program Operators will receive more funds and these modifications must be voted on. Being no questions, Chair Biggs moved on with the agenda.

WORKFORCE DEVELOPMENT BOARD UPDATE

Mr. Miller, WD Board Chair, stated that a new slate of officers were elected at the August 2020 meeting. He also stated there were some personnel losses at the Board office which Ms. Holliday would discuss.

EXECUTIVE DIRECTOR SUMMARY

Ms. Holliday reviewed the executive summary informing the Board that Sharon Layman and David Martin had resigned. This is normal at the end of a grant. Applications are being taken for David Martin's position as Data Analysis.

1. WDB Certification: Ms. Holliday informed the Board that the Workforce Board was short the 51% requirement for Business Representatives. The State Workforce Board was aware that this shortage would be corrected after the approval of the two nominations during the Executive Committee Meeting at the end of this meeting. We will have a certified Board at that point. She would like to get a few more business reps. Each locality is allowed to have two reps.
2. Locality Support: Ms. Holliday informed the Board she had received some support from local jurisdictions but learned some jurisdictions complete their budget in January. She will be prepared for an ask of support in December 2020.

WORKFORCE SYSTEM UPDATES

Ms. Carico provided the One-Stop Operator report and updates on programs. Mr. Moore provided updates on programs and highlighted the Success Story. Ms. Bolte provided an update on the Pathways grant and some new grants that would be starting.

CONSORTIUM BOARD MEMBERS TIME

Chair Biggs asked if any members of the Consortium Board wished to address the Board during the member's time, hearing none, she proceeded with the agenda. Hearing none, she proceeded with the agenda.

ADJOURNMENT

Chair Biggs highlighted the next scheduled WDB meeting schedule with Board members. With no further business to discuss, the meeting was adjourned at 10:50 a.m. to the Executive Committee Meeting.

EXECUTIVE COMMITTEE MEETING

A meeting of the NR/MR WDA Consortium Executive Committee was called to order at 10:50 a.m. by Chair Biggs. The following Executive Committee Members were in attendance:

Mary Biggs Dr. Eric Workman Kenneth Belton Laura Walters

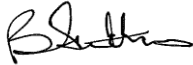
Dr. Workman made a motion to approve the Consent Agenda as presented with a second from Ms. Walters. Motion was passed unanimously.

Dr. Workman made a motion to approve the PY20 Final Budget as presented with a second from Mr. Belton. Motion was passed unanimously.

Dr. Workman made a motion to approve the PY20 Contract Mods as presented with a second from Mr. Belton. Motion was passed unanimously.

With no further business, the NR/MR Consortium Executive Committee was adjourned at 10:55 a.m.

Respectfully Submitted,



Beverly Suthers,
Workforce Operations Coordinator