

**New River/Mount Rogers Workforce
Development Area Consortium Board**
INFORMATIONAL MEETING MINUTES
July 15, 2020

CALL TO ORDER

Chair Biggs called to order the regular meeting of the NRMR Workforce Development Area Consortium Board at 10:04 am on July 15, 2020 via ZOOM due to the COVID19 Pandemic and Governor Northam’s Stay Home Order.

MOMENT OF REFLECTION

Chair Biggs called for a moment of reflection

ROLL CALL

Ms. Suthers conducted a roll call. The following persons were present and a quorum was not present:

Board Members

Mary Biggs, Chair – Montgomery County
Dr. Eric Workman – Bland County
Terri Morris – Floyd County
Perry Martin – Giles County
Kenneth Belton – Grayson County
Laura Walters – Pulaski County

Staff

Marty Holliday
Beverly Suthers
Della Wheeler
Jenny Bolte

Guests

Mike Miller – WDB Chair
Elizabeth Carico, People Inc.
Trent Moore, Goodwill Industries
Joseph Guthrie, Pulaski County, BOS Chair

APPROVAL OF CONSENT AGENDA

Without a quorum present, Ms. Holliday highlighted the Consent Agenda Items previously distributed

PUBLIC COMMENT

Chair Biggs asked if anyone in the audience wished to address the Board during the public comment period. Hearing none, she proceeded with the agenda.

REVIEW/APPROVAL OF PY’20 STAFF COMPENSATION

Ms. Holliday informed the Board that the FINAL PY’20 BUDGET would .

REVIEW/APPROVAL OF PY’20 DRAFT BUDGET

Ms. Holliday stated she will not have the final budget numbers until carryover figures until the numbers have been received from the Program Operators. The Final PY20 Budget should be voted on at the September meeting after the Workforce Development Board reviews the Budget in their August 2020 Meeting.

WORKFORCE DEVELOPMENT BOARD UPDATE

Mr. Miller, WD Board Chair, stated that new members have been elected to the WDB and new funding had been discussed in their last meeting. He hoped that by the last meeting of the year they would be meeting in person instead of virtually.

EXECUTIVE DIRECTOR SUMMARY

Ms. Holliday reviewed the executive summary highlighting 1) Funding Updates, 2) WDB Vacancies for Floyd, Smyth and Wythe Counties, 3) Virtual Services – showing the youtube video for the virtual job fair, 4) On-line Scheduler. A brief discussion followed.

WORKFORCE SYSTEM UPDATES

Ms. Carico provided the One-Stop Operator report, updates on programs, and the Success Story. Mr. Moore provided updates on programs. Ms. Bolte provided an update on the Pathways grant.

CONSORTIUM BOARD MEMBERS TIME

Chair Biggs asked if any members of the Consortium Board wished to address the Board during the members time, hearing none, she proceeded with the agenda comments from Members. Hearing none, she proceeded with the agenda.

ADJOURNMENT

Chair Biggs highlighted the next scheduled WDB meeting schedule with Board members. With no further business to discuss, the meeting was adjourned at 11:04 a.m. to the Executive Committee Meeting.

EXECUTIVE COMMITTEE MEETING

A meeting of the NR/MR WDA Consortium Executive Committee was called to order at 11:04 a.m. by Chair Biggs. The following Executive Committee Members were in attendance:

Mary Biggs Dr. Eric Workman Kenneth Belton

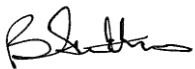
Dr. Workman made a motion to approve the Consent Agenda as presented with a second from Mr. Belton. Motion was passed unanimously.

Dr. Workman made a motion to approve the PY20 Staff Compensation as presented with a second from Mr. Belton. Motion was passed unanimously.

Dr. Workman made a motion to approve the PY20 Draft Budget as presented with a second from Mr. Belton. Motion was passed unanimously.

With no further business, the NR/MR Consortium Executive Committee was adjourned at 11:06 a.m.

Respectfully Submitted,



Beverly Suthers,
Workforce Operations Coordinator