

NEW RIVER/MOUNT ROGERS WORKFORCE DEVELOPMENT BOARD

MEETING MINUTES

August 28, 2019

A meeting of the New River/Mount Rogers Workforce Development Board was held on August 28, 2019 at the Wytheville Meeting Center. Those in attendance were as follows:

Board Members

Mike Miller, Chair
Karen Akers
Pam Allison
Howard Bartholomay
Jeff Dunnack
Joseph Ferrell
Barry Hollandsworth
Josh Lewis
Jordan Loupe
Timothy McVey
John Overton
Jimmy Smith
Terry Smusz

Alternates

Beth Carico
Clay Stein

Guests

Brenda Rigney
Beckie Cox
Christy Lowe
Jennifer Atwell
David Powers
Phyllis Conner

Staff

Marty Holliday
Ronnie Martin
Beverly Suthers
Jenny Bolte

Chair Miller called the meeting to order at 10:11 a.m.

Ms. Suthers called the roll and a quorum was present.

Mr. Hollandsworth made the motion to approve the Consent Agenda previously distributed with a second from Ms. Akers. The motion passed unanimously.

Chair Miller asked if anyone in the audience wished to address the Board during the public comment period. Hearing none, he proceeded with the agenda.

Chair Miller next called for Committee Reports.

- **Budget and Administration Committee:** Mr. Overton, Committee Chair, made a motion to approve the Final Draft of the PY'19 Budget. Mr. Andrews seconded the motion. Motion was passed with Mr. Stein (alternate) and Ms. Carico (alternate) abstaining.

Financial Disclosure Statements are due TODAY. Chair Miller asked Board members to leave their paperwork before leaving or that Ms. Holliday would be visiting offices. These are required documents and are needed for State Compliance Monitoring.

- **One-Stop Operations & Delivery System:** Ms. Allison made a motion to approve the Updated PY19 Adult, DLW and One-Stop Operator Funding as submitted. Mr. Hollandsworth seconded the motion. Motion was passed with Mr. Stein (alternate) and Ms. Carico (alternate) abstaining.

Next Ms. Allison made a motion to approve PY19 Modified Adult and DLW Funding Recommendation. Ms. Akers seconded the motion. Motion was passed with Mr. Stein (alternate) and Ms. Carico (alternate) abstaining.

- **Training Provider Committee:** Mr. McVey made a motion from the committee to approve the Training Providers and programs presented. Motion was passed.

Ms. Holliday reviewed the Training Program Recertification Timeline and informed the Board that Approved Programs must have 50% of enrollees complete the program in order to be approved. This is a DOL and State regulation.

- **Youth Committee:** Mr. Hollandsworth made a motion to approve the Updated PY19 Youth Funding. Mr. McVey seconded the motion. Motion was passed with Mr. Stein (alternate) and Ms. Carico (alternate) abstaining.

Next Mr. Hollandsworth made a motion to approve the PY19 Modified Youth Funding recommendation. Mr. McVey seconded the motion. Motion was passed with Mr. Stein (alternate) and Ms. Carico (alternate) abstaining.

In the absence of Mr. Williams, Consortium Board Chair, no report was given.

Chair Miller turned the meeting over to Ms. Holliday. Ms. Holliday asked for a report from the Nomination Committee. Ms. Akers of the Nominating Committee, made the recommendation to have elected officers remain the same as last year. Ms. Holliday opened the floor for additional nominations. None were offered. Being no other nominations, Ms. Holliday called for a motion. Ms. Smauz made a motion to close nominations and to continue with the current slate of officers and executive committee with a second from Mr. Overton. Ms. Holliday called for the voted for Chair, Vice Chair and Executive Committee. Motion was passed.

Ms. Holliday reviewed the executive summary.

Ms. Holliday needed to be dismissed to attend a meeting with the Governor. She asked Mr. Martin to complete the meeting in her absence.

Moving on with the agenda, Chair Miller called for partner reports:

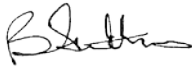
PARTNER REPORTS

Reports for the following partner agencies were given: Career & Technical Education, Barry Hollandsworth; Community Based Organizations, Ms. Smusz; Economic & Community Development, Mr. Lewis; Job Corp, Mr. Loupe; Title I Rehabilitation Act of 1973, Ms. Allison; Virginia's Employment Services, Ms. Akers; One-Stop Operator Report, Ms. Carico; Youth Project, Ms. Carico; and Pathways Grants, Ms. Bolte.

Mr. Lewis requested that Ms. Bolte provide a report which included numbers for the Credit of Prior Learning and the impact that it has made.

The 2019 WDB meeting schedule was reviewed with Board members. Mr. Martin discussed the Travel Voucher with Board members. With no further business to discuss, the meeting was adjourned at 11:14 a.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "B. Suthers", is positioned above the typed name.

Beverly Suthers,
Workforce Operations Coordinator