

NEW RIVER/MOUNT ROGERS WORKFORCE DEVELOPMENT BOARD

MEETING MINUTES

April 24, 2019

A meeting of the New River/Mount Rogers Workforce Development Board was held on April 24, 2019 at the Wytheville Meeting Center. Those in attendance were as follows:

Board Members

Mike Miller, Chair
Greg Adkins
Karen Akers
Pam Allison
Carol Blankenship
La'Keisha Bowen
Jeff Dunnack
Joseph Ferrell
Robert Goldsmith
Barry Hollandsworth
Larry Lindsey
Josh Lewis
Jordan Loupe

Timothy McVey
John Overton
Robert Pierce
Jimmy Smith
Terry Smusz

Alternates

Roland Hall
Stephanie Hoer

Guests

Jay Williams, CLEO Chair
Beth Carico
Melanie Blosser
Lennie Gail Mitcham
Brenda Rigney
Beckie Cox
Christy Lowe

Rex Hill

Staff

Marty Holliday
Ronnie Martin
Beverly Suthers
Della Wheeler

Chair Miller congratulated Carol Blankenship on receiving the Outstanding Woman in Manufacturing Award and then called the meeting to order at 10:03 a.m.

Ms. Suthers called the roll and a quorum was present.

Mr. Goldsmith made the motion to approve the Agenda as updated with changes with a second by Ms. Blankenship. The motion passed unanimously.

Mr. Dunnack made the motion to approve the Consent Agenda previously distributed with a second from Mr. Goldsmith. The motion passed unanimously.

Chair Miller asked if anyone in the audience wished to address the Board during the public comment period. Hearing none, he proceeded with the agenda.

Chair Miller next called for Committee Reports.

- **Budget and Administration Committee**: Mr. Overton, Committee Chair, made a motion to approve the 1st Draft of the PY'19 Budget as presented, stating that this is the 1st Draft and changes would be made before final approval in August. Ms. Akers seconded the motion. Ms. Holliday reminded the Board that Funding Approval numbers should be

out in the next few weeks. A brief discussion followed. Motion was passed with Mr. Goldsmith and Ms. Hoer abstaining.

- **One-Stop Operations & Delivery System**: Ms. Blankenship made a motion from the committee to approve the PY19 Service Delivery and Funding Recommendations for the One-Stop Operator, DLW Program and Adult Program Operators as presented. Motion was passed with Mr. Goldsmith and Ms. Hoer abstaining.
- **Training Provider Committee**: Mr. McVey made a motion from the committee to approve the Training Providers and programs presented. Motion was passed.
- **Youth Committee**: Mr. Adkins made a motion from the committee to approve the PY19 Service Delivery and Funding Recommendations for the Youth Program Operators as presented. Motion was passed with Mr. Goldsmith and Ms. Hoer abstaining.
- **Strategic Plan**: Ms. Holliday reviewed the changes to the Strategic plan which are marked in red. Ms. Gilmer made a motion to approve the changes to the Strategic Plan with a second from Mr. Goldsmith. Motion was passed.

Mr. Williams, Consortium Board Chair, thanked everyone for the efforts and time spent on the Boards.

Ms. Holliday reviewed the executive summary and highlighted a new form in the packets for Meeting Evaluations. Evaluation forms may be left on the table or left at the front counter as they left.

Chair Miller appointed Mr. Goldsmith, Ms. Akers, and Ms. Smusz to the Nomination Committee and stated if anyone would be interested in serving on this committee to let him know. Elections for officers will be held at the next meeting.

Moving on with the agenda, Chair Miller called for partner reports:

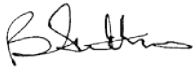
PARTNER REPORTS

Reports for the following partner agencies were given: Career & Technical Education, Barry Hollandsworth; Community Based Organizations, Ms. Smusz & Mr. Goldsmith; Institute of Higher Education, Rowland Hall; Job Corp, Mr. Loupe; TANF Programs, Mr. Lindsey; Title I Rehabilitation Act of 1973, Ms. Allison; Virginia's Employment Services, Ms. Akers; One-Stop Operator Report, Ms. Carico; Youth Project, Ms. Carico and Ms. Blosser and Ms. Hoer; and Special Grants, Ms. Holliday.

The 2019 WDB meeting schedule was reviewed with Board members. And informed the Board that Financial Disclosures would be due again in August. He stated that we had received a finding in compliance monitoring from the state and would take a part of the August Board meeting to complete the statements.

Mr. Miller discussed the Travel Voucher with Board members. With no further business to discuss, the meeting was adjourned at 11:17 a.m. Ms Holliday reminded the Board members to complete the Meeting Surveys before leaving.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "B. Suthers".

Beverly Suthers,
Workforce Operations Coordinator