

NEW RIVER/MOUNT ROGERS WORKFORCE DEVELOPMENT BOARD

MEETING MINUTES

June 27, 2018

A meeting of the New River/Mount Rogers Workforce Development Board was held on June 27, 2018 at the Wytheville Meeting Center. Those in attendance were as follows:

Board Members

Mike Miller, Chair	John Overton
Karen Akers	Susan Roberts
Pam Allison	Terry Smusz
CB Andrews, Jr	Richard Weaver
Mary Ann Gilmer	Lynn White
Robert Goldsmith	Joanne Groseclose (Alternate)
Jennifer Hawks	Perry Hughes (Alternate)
Josh Lewis	Jordan Loupe (Alternate)
Timothy McVey	Rick Nunley (Alternate)
Robert Pierce	Jimmy Smith (Alternate)

Guest

Jay Williams, CLEO Chair
Betty Segal
Brenda Rigney
Chris Vaught

Staff

Marty Holliday
Ronnie Martin
Beverly Burke
Della Wheeler

Chair Miller called the meeting to order at 10:02 a.m.

Ms. Suthers called the roll and a quorum was present.

Mr. Overton made the motion to approve the Agenda as presented with a second by Mr. Goldsmith. The motion passed unanimously.

Mr. White made the motion to approve the Consent Agenda as presented with a second by Mr. Overton. The motion passed unanimously.

Chair Miller asked if anyone in the audience wished to address the Board during the public comment period. Hearing none, he proceeded with the agenda.

Guest Speaker, Matt Dunleavy, Ph.D., Executive Director, IMPACT Lab updated the Board on Innovative Mobile Personalized Accelerated Competency Training with Cyber Security partnering and Radford University. A brief discussion followed.

Chair Miller next asked for Committee Reports.

- **Budget and Administration Committee:** Mr. Overton asked Ms. Holliday to review the budget and funding situation with the Board. Ms. Holliday informed the Board that PY18 Funding allocation amounts from the state have received, but not the Notice of

Obligation. The New River/Mt Rogers region was the only Virginia workforce area to receive an increase in formula funding for PY18. An updated Draft PY18 Budget was prepared based on the allocation provided by the state and projected carryovers. The Board can expect to see one more revision to the budget when actual carryover numbers are known. Mr. Overton made a motion to approve the updated Draft PY18 Budget as presented with a second from Mr. White. The motion was passed unanimously with Ms. Gilmer and Mr. Goldsmith abstaining.

- **Marketing Committee**: Ms. Holliday submitted the marketing plan for the new brand in the amount of \$25,000, but needed to resubmit with a timeline. The funds will be spent as soon as it is received with the majority of the funds will be used for signage.
- **One-Stop Operations & Delivery System**: Ms. Holliday discussed updated funding recommendation for the Adult and DLW programs. Allocations were reviewed. Currently the Board is operating without a Notice of Obligation (NOO), but has been given permission to put these funds under contract and spend the funds that would be available, but cannot invoice for them until the NOO is received. Ms. Holliday informed the Board that the House has passed a bill to rescind \$15 million dollars which could affect WIOA funding to the states. Staff is recommending to approve Program Operator Contracts for one year, with funding to be approved for six (6) months. Program Operator contracts will be modified on December 31, 2018 which will allow time to better know what carryover will be, if federal fund will be rescinded and an NOO will be in place. This recommendation is very unusual for the Board. Mr. White made a motion to approve the Program Operator contracts for one year with funding for a six (6) month time period of July 1, 2018-December 31, 2018 with budget modifications at the end of the six (6) months with a second from Mr. Andrews. The motion was passed with Ms. Gilmer & Mr. Goldsmith abstaining.

Mr. Weaver made a motion to approve funding for the Adult & DLW Programs as submitted with a second from Mr. Overton. The motion was passed with Ms. Gilmer & Mr. Goldsmith abstaining.

Ms. Holliday reviewed WIOA performance with the Board. She stated that the numbers appear to be good, but that they are no longer receiving backup data to ensure accuracy. She thanked the Program Operators for the good job that they do in the New River/Mount Rogers Area.

Ms. Holliday reviewed the seven affiliate sites needing certifications. All seven sites are working on their plan for Certification. Mr. Goldsmith made a motion to approve Chair Miller the authority to sign forms for the Certification of the affiliate sites with a second from Mr. White. The motion was passed unanimously.

- **Youth Committee**: Ms. Holliday discussed the PY18 Funding Allocations. Mr. White made a motion to approve funding for the Adult & DLW Programs as submitted with a second from Mr. Weaver. The motion was passed with Ms. Gilmer & Mr. Goldsmith abstaining.

- **Nomination Committee**: Chair Miller turned the meeting over to Ms. Holliday. Ms. Holliday asked for the report from the Nomination Committee. Mr. Goldsmith presented the Board with the committee's recommendations: Chair, Mr. Miller; 1st Vice-Chair, Mr. Ferrell; 2nd Vice-Chair, Ms. Meadows. Executive Committee: Ms. Blankenship, Mr. Dunnack, Mr. McVey, Mr. Tapp. Ms. Holliday asked for nominations from the floor, being none, Mr. Overton made a motion to close nominations with a second from Ms. Akers. Ms. Holliday called the vote on the Nominations Committee slate and the vote passed unanimously.

Mr. Williams, Consortium Board Chair, introduced himself as the new Chair of the Consortium Board. Mr. Williams stated the Consortium Board approved the renewal of WDB members for a period of three (3) years. He highlighted the next Consortium Board meeting next month and invited everyone to attend.

Ms. Holliday updated the Board on Staff activities since their last meeting and reviewed the executive summary and highlighted the Quarterly Workforce Report from Virginia Tech.

Moving on with the agenda, Chair Miller called for partner reports:

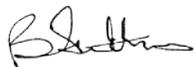
PARTNER REPORTS

Reports for the following partner agencies were given: Career & Technical Education, Mr. Weaver; Community Based Organizations, Mr. Goldsmith; Institute of Higher Education, Mr. Hughes; Job Corp, Mr. Loupe; Title 1 Rehabilitation Act of 1973, Ms. Allison; Virginia's Employment Services, Ms. Akers; One-Stop Operator Report, Ms. Segal and Ms. Gilmer; and Special Grants, Ms. Holliday.

The 2018 WDB meeting schedule was reviewed with Board members noting that the next WDB meeting is scheduled for August 22, 2018 at the Wytheville Meeting Center beginning at 10:00 AM.

Ms. Holliday discussed the Travel Voucher with Board members. With no further business to discuss, the meeting was adjourned at 12:02 PM.

Respectfully Submitted,



Beverly Suthers,
Workforce Operations Coordinator