

# New River/Mount Rogers Workforce Development Area Consortium Board

## May 16, 2018 MEETING MINUTES

A meeting of the NR/MR WDA Consortium Board was held on May 16, 2018 at the Wytheville Meeting Center, Wytheville VA. Those in attendance were as follows:

<u>Board Members</u>	<u>Staff</u>	<u>Guests</u>
Jay Williams – Chair Eric Workman – Bland Rex Hill - Carroll Brenda Sutherland – Grayson Dwayne Ball – Washington John Garner – Galax City Rob Gropman – Radford City	Marty Holliday Beverly Burke Ronnie Martin Della Wheeler	Brenda Rigney, Montgomery County Economic Development Betty Segal, People Inc Stephanie Hoer – Goodwill Valleys

At 10:00 am, Chair Williams called the meeting to order and welcomed the new members of the Board. The meeting was opened with a moment of reflection. Chair Williams led all present in the Pledge of Allegiance.

Chair Williams asked Ms. Burke to call the roll. A quorum was present.

Dr. Workman made a motion to approve the previously distributed Consent Agenda. Ms. Sutherland the motion and the motion was unanimously approved.

Chair Williams opened the floor to public comment. Hearing none, he proceeded with the next item on the agenda.

Ms. Holliday reviewed the PY'18 Draft Budget and stated it had been revised since the WDB meeting in April. She informed the Board to expect several more changes since the current budget is based on projections. Once final carryover figures and actual allocations from the State are received then a final budget will be presented at the September 2018 meeting. Dr. Workman made a motion to accept the PY'18 Draft Budget as presented with a second from Mr. Gropman. A roll call vote was taken with all responding yes. Motion was passed.

Continuing with the agenda, Ms. Holliday highlighted the funding allocation breakdown for the Program Operators. A brief discussion followed. Ms. Holliday stated that the One-Stop Operations Committee had seen and approved the allocation of funds and extending the Program Operator contracts for the Adult and Dislocated Worker funds. The Youth Committee had reviewed and approved the allocation of Youth funds and extending the Program Operator contract for the Youth funds. Dr. Workman made a motion to approve the PY'18 Program Operator Contract Extensions and Funding Allocations as presented with a second from Mr. Hill. A roll call vote was taken with all responding yes. Motion was passed.

Ms. Holliday presented the Board with an updated Fiscal Agent Agreement. WIOA funding requires a grant recipient there be a grant recipient to receive the funds, and by law, the grant recipient may choose a Fiscal Agent. Pulaski County remains the grant recipient, but the NR/MR WDA Consortium Board approves their choice of Fiscal Agent and must approved all funding to support the fiscal agent activities. New River Valley Regional Commission (NRVRC) is the current Fiscal Agent. Ms. Holliday asked the members to review the new Fiscal Agent Agreement. The previous agreement and cost for services had not changed since 2010. The new includes a \$5,000 increase of payment for services provided by the NRVRC. Dr. Workman made a motion to approve the Fiscal Agent Agreement as presented with a second from Mr. Garner. A roll call vote was taken with all responding yes. Motion was passed

Ms. Holliday reviewed the Brand Implementation Plan Grant with the Board. She stated that the budget did exceed the \$25,000 grant allotment, but due to the fact our area has more signage than other areas, additional money would be required. Other areas may not be utilizing the entire amount so it was worth trying for more. Ms. Holliday would be working closely with the Outreach Committee on using these funds. These funds can only be used for the Brand Rollout. Ms. Sutherland made a motion to approve the Brand Implementation Plan Grant as presented with a second from Dr. Workman. A roll call vote was taken with all responding yes. Motion was passed.

In the absence of Mr. Miller, Ms. Holliday updated the Board on the Workforce Boards re-appointments and two future openings.

Ms. Holliday preceded to update the Board on the Executive Summary and Informational items. The Third Work Ready Community Academy has been completed with all 21 jurisdictions on board. The final Academy will be in August 2018. Ms. Holliday is in negotiations with the Governor's Office for the unveiling of the new Brand and Work Ready Communities for some time in September. She will keep the Board informed of possible dates.

Ms. Segal, updated the Board on the One Stop Operator, highlighted the Success Story and gave the T2C update for People Incorporated while Ms. Hoer gave the T2C report for Goodwill Industries of the Valleys.

Ms. Holliday updated the Board on the CPID, Heart and Pathways Grants.

Chair Williams reminded the Board that last year the May Board Meeting was help in Giles with a tour of the area. He asked that the members consider having a Board meeting in their Jurisdiction with a tour.

Chair Williams discussed the Travel Voucher that each Board member must complete and sign if they want to be reimbursed for their travel. The 2018 Consortium Board meeting schedule was also highlighted.

The next meeting will be a July 18, 2018 at the Wytheville Meeting Center beginning at 10:00 am.

The meeting was adjourned at 10:54 am.

Respectfully Submitted,



Beverly W. Burke  
Workforce Operations Coordinator