

NEW RIVER/MOUNT ROGERS WORKFORCE INVESTMENT BOARD

MEETING MINUTES

October 22, 2014

A meeting of the New River/Mount Rogers Workforce Investment Board was held on October 22, 2014 at the Wytheville Meeting Center. Those in attendance were as follows:

Board Members

Martha Samples, Chair	Aric Bopp
Linda Matthews	Neil Sagebiel
Melinda Leland	Wilma Faulkner
John Overton	Robert Goldsmith
Ken McFadyen	Robin Meadows
Tim McVey	David Wright
Robert Pierce	Michael Rouse
Michael Jennings	Greg Adkins
Robbie Wyrick	Joan McCleary (Alternate)
Carol Blankenship	Mike Steele (Alternate)
Lynn White	

Guests

Beckie Cox
Betty Rowe
Mary Ann Gilmer
Beverly Amburgey
Lee Williams

Staff

Ronnie Martin
Beverly Burke

Martha Samples – Chair called the meeting to order at 10:05 a.m. and welcomed all WIB members and guests to the meeting.

Chair Samples next introduced our new member to the Board, Ms. Carol Blankenship, Bland County business representative. She welcomed her to the WIB and thanked him for his willingness to serve.

The roll was then called and it was established that a quorum was present.

Chair Samples next asked for a motion to approve the agenda. Mr. Goldsmith made a motion to approve the agenda as presented. Mr. Rouse seconded the motion which was approved unanimously.

Next, Chair Samples asked for a motion to approve the minutes of the previous meeting which had been previously distributed to WIB members. Mr. Wright made a motion to approve the minutes. Mr. McFadyen seconded the motion which was approved unanimously.

Chair Samples asked if anyone in the audience wished to address the Board during it's public comment period. Ms. Gilmer introduced members of her staff that would be serving Area 2. She introduced Lee Williams, Area Director, and Beverly Amburger, WIA Coordinator, to the Board. Chair Samples welcomed them to Area 2 and looked forward to working with them.

Chair Samples asked Mr. Martin to present the Fiscal Agent Report. Mr. Martin brought the members attention to the Fiscal Agent Report for the period 7/01/14 – 8/31/14. Mr. Martin indicated that expenditures were very good at this time and we should have sufficient program funds to meet our current demand for services through June 30, 2015.

Chair Samples next asked Mr. Martin to present the “Final” PY’ 13 WIA Performance Report. Mr. Martin indicated that Area 2 exceeded ten (10) and met two (2) of the twelve (12) performance standards. The performance numbers for Area 2 exceeded those for the State. Mr. Martin gave all of the credit to our Program Operators for a job well done. Chair Samples also complimented our Program Operators for their excellent performance in PY’ 13.

Next, since Consortium Board Chair David Hutchins was unable to attend today’s WIB meeting, Chair Samples asked Mr. Martin for an update on Consortium Board activities. Mr. Martin discussed the Consortium Boards interest in using some unobligated Adult funds to fund special initiatives for our offender population in order to help eliminate or overcome obstacles and barriers to their re-entry into the workforce. Additional discussion and possibly action by both Boards will occur at the joint meeting with the Consortium Board on December 3, 2014. Additionally, on behalf of Consortium Board Chair David Hutchins, Mr. Martin encouraged all WIB members and guests to attend the Joint WIB/Consortium Board meeting to be held on December 3, 2014 with a buffet lunch to follow.

Chair Samples next presented a proposed amendment to the WIB/Consortium Board Agreement for action. This amendment allows both Boards the option of filling a vacancy in the Executive Director position by promotion from within if approved by both Boards. After additional clarification by Chair Samples and Mr. Martin and after response to a staffing question raised by Mr. McFadyen, Ms. Leland made a motion to approve the amendment as presented. Mr. White seconded the motion which was unanimously approved. The Consortium Board will take action on approving this amendment during the joint meeting with the WIB on December 3, 2014.

Next, One Stop Committee Chair Lynn White presented his Committee’s recommendation for distribution of unobligated PY’ 14 Dislocated Worker program funds. Chair White discussed the recommendation and indicated that it had been approved by the One Stop Committee. This recommendation had previously been approved by the Consortium Board. Mr. White made a motion, on behalf of the One Stop Committee, to approve the funding recommendation as presented. The motion was unanimously approved with Ms. Matthews and Mr. Goldsmith abstaining. Approved funding recommendation is attached. The Dislocated Worker funding recommendation will be effective November 1, 2014.

Next, Mr. Martin discussed procurement options for PY’ 15. One option is to extend existing contracts for one (1) additional year with a second option being to conduct a full competitive procurement process. He discussed the pros and cons of each option in light of the new Workforce Innovation and Opportunity Act (WIOA) becoming effective on July 1, 2015. Mr. Martin indicated that due to the lack of federal regulations and state policies on the new law he felt that it would be in the best interest of Area 2 to extend existing contracts for one (1) additional year. Mr. Martin has sought guidance from the State and DOL on whether an extension will be allowed under WIOA. He will update the Board as things develop.

Chair Samples continued with the agenda asking Mr. Martin for a report on Youth Council activities. Mr. Martin indicated that the Youth Council had been reviewing WIOA and was in favor of extending existing contracts for one (1) additional year.

Next, Mr. Martin reviewed “Bullet Points” with Board members on the new Workforce Innovation and Opportunity Act which will become effective July 1, 2015. Mr. Martin indicated that regulations have not been written and that he would be making updates at each WIB meeting on the implementation of the new law.

Chair Samples next asked Ms. Rowe to present the One Stop Operator report. Ms. Rowe presented the report highlighting the fact that the Wytheville One Stop Campus certification had been received (a framed copy was passed around the room) and highlighting the success story contained in Board members meeting packet. Ms. Rowe entertained questions from Board members to which she responded.

Ms. Gilmer next presented the Goodwill Adult Workplace Toolkit Project update and responded to questions from Board members.

Mr. Martin next provided an update to the Board members on current grant activities in our area.

Next, Mr. Martin reviewed with Board members the legal requirements of having a Financial Disclosure Statement filed annually prior to July 1, 2014. He encouraged each Board member, who had not completed the form, to do so as soon as possible.

Mr. Martin discussed the Travel Voucher that each Board member must complete and sign if they want to be reimbursed for their travel.

Mr. Martin drew the members attention to the 2014 WIB meeting schedule contained in their packet, noting that the next scheduled meeting will be a joint meeting on December 3, 2014 with the Consortium Board (CLEO) beginning at 10:00 a.m. with a buffet lunch provided.

With no further business to discuss the meeting was adjourned at 11:25 AM.

Respectfully Submitted,

Ronnie Martin
Executive Director