

**New River/Mount Rogers
Workforce Development Area**

POLICY

TITLE:	Identifying Grant Source Policy	PROGRAM:	WIOA/Pathways
EFFECTIVE DATE:	06/30/2017	REVISIONS:	

Purpose

The purpose of this policy is to provide guidance on the identification of the US DOL Workforce Innovation and Opportunity Act (WIOA) and America’s Promise Job Driven award in fiscal accounts.

Policy

The New River Valley Planning Regional Commission, Fiscal Agent, will identify the federal award and, as applicable, the CFDA title and number, Federal award ID number and year, name of Federal agency, and name of pass-through entity, if any. Unless otherwise approved by the Office of Management and Budget, the US Department of Labor may solicit only the standard OMB-approved governmentwide data elements for collection of financial information. This information will be collected quarterly as required by the terms and conditions of the Federal award.

The New River/Mount Rogers Workforce Development Area Consortium Board will provide accurate, current, and complete disclosure of financial results of the US DOL WIOA and America’s Promise Job Driven Grant in accordance with monitoring and reporting program performance.

The New River/Mount Rogers Workforce Development Area Consortium Board will document compliance with Federal statutes, regulations, and the terms and conditions of the Federal award.

The Executive Director and/or Project Manager will adequately identify the source and application of funds for grant funded activities. The documentation must contain information pertaining to the award, authorizations, obligations, unobligated balances, assets, and expenditures and be supported by source documentation.

All record-keeping must be sufficient to permit preparation of reports required by general and program-specific terms and conditions and to trace the funds to a level of expenditure adequate to establish that such funds have been used according to the Federal statutes, regulations, and the terms and conditions of the Federal award.

Date: June 1, 2017